

St. Tammany Parish Library
Board of Control Meeting
September 28, 2026
St. Tammany Parish Council Chambers
21490 Koop Dr.,
Mandeville, LA 70471
6:30 P.M.

Public Comment: A three (3) minute time limit is established for each member of the public wishing to speak (for or against) an item on the agenda. In the case of a Statement of Concern decision, the person who filed the Statement of Concern is given 5 minutes to speak. Please note, all comments must pertain to the agenda item announced. There is no general public comment at the beginning or end of the meeting. Any person wishing to comment on a topic not listed on the agenda may do so by e-mailing lboc@stpl.us by 4:00 PM on Monday, September 28, 2026.

AGENDA

Call to order by President and Roll Call by Director

Invocation

Pledge of Allegiance

Presentation of Proclamation in Memory of Adele Frieda Salzer (Branton)

1. Approval of the minutes of the meeting of the Library Board of Control held on August 24, 2026.

- Introduction
- Public Comment
- Discussion
- Vote

2. UNFINISHED BUSINESS

A. Resolution #26-025 to Amend St. Tammany Parish Library Rules and Regulations Section 209(D) "Rules of Behavior" (Branton)

- Introduction
- Public Comment
- Discussion
- Vote

B. Resolution #26-027 to Replace St. Tammany Parish Library Rules and Regulations Chapter 4 "Collection Development" Sections 401, 403, and 405 (Branton)

- Introduction
- Public Comment
- Discussion
- Vote

3. NEW BUSINESS

A. Financial Report – August 2026

- Introduction
- Public Comment
- Discussion
- Vote

B. Directors' Report

C. Resolution #26-028 Fall Budget Amendment (Branton)

- Introduction
- Public Comment
- Discussion
- Vote

D. Resolution #26-029 Health Insurance and Reinsurance Policy selection for 2027 – Leon Golemi –
BCA Benefit Consultants and Administrators, Inc. (Branton)

- Introduction
- Public Comment
- Discussion
- Vote

E. Resolution #26-030 Community Input Form Decisions Evaluation (Baham)

- Introduction
- Public Comment
- Discussion
- Vote

4. Adjournment

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6:30 P.M.

MINUTES

The meeting was called to order by Charles (Chuck) Branton, Board President. The roll was called and a quorum was established.

Present (4): Glenn Baham, Chuck Branton, Councilman Jeff Corbin (Parish President designee), Pennie Petrie

Absent (3): Tamarah Myers, Dinah Thanars, Travis Thompson

Emily Couvillon with the Civil Division of the District Attorney's Office was also present as legal counsel for the library.

Trevor Collings, Library Director, led the invocation. G. Baham led the Pledge of Allegiance.

E. Couvillon advised that proposed amendments to the Rules and Regulations of the Library Board of Control could not be considered at this meeting, as only four members were present, and a two-thirds vote is required to approve policy changes. C. Branton declared that agenda items E and G would be postponed.

C. Branton explained the meeting rules and the rules for public comment.

1. Approval of the minutes of the meeting of the Library Board of Control that was held on July 27, 2026.

MOTION: C. Branton moved to approve the minutes. It was seconded by G. Baham.

PUBLIC COMMENT:

Becky Bohm – She stated that the minutes were accurate and thanked T. Collings and the committee for meeting with her to discuss the books for which she had submitted Community Input Forms and for returning several titles to their original collections.

VOTE: Baham: Yes Corbin: Yes Myers: Absent Petrie: Yes Thanars: Absent Thompson: Absent Branton: Yes

RESULT: Motion carried. (Yes – 4 | Absent – 3)

2. NEW BUSINESS

A. Financial Report – July 2026

T. Collings reported that additional Ad Valorem revenue was received in August. He reviewed the general fund balance sheet, including assets and liabilities. Revenues were at 58.41% and expenditures were at 60.22%. T. Collings reviewed and gave explanations for items that were over or under budget.

Notable lines that were referenced were Health Trust, Patron Cards, Network Utility Software, Solinet (OCLC) Cost, Polaris Maintenance, Financial, Security, Web Design Consultant, and Insurance and Claims.

G. Baham asked whether the patron card expenses included the new cards produced for the America 250 design contest. T. Collings confirmed that to be correct.

PUBLIC COMMENT: There was no public comment.

MOTION: G. Baham moved to approve the July 2026 financial report. It was seconded by P. Petrie.

VOTE: Baham: Yes Corbin: Yes Myers: Absent Petrie: Yes Thanars: Absent Thompson: Absent Branton: Yes

RESULT: Motion carried. (Yes – 4 | Absent – 3)

B. Director's Report

T. Collings reported on updates to capital projects (Mandeville – The project will begin once materials are delivered; Lacombe – Administration met with RCL Architecture to discuss electrical and data plans; Slidell – Administration met with Watermark to review design documents), marketing and outreach efforts, professional development opportunities, program highlights, contracts, public records requests, and statements of concern. He reported that the review of Young Adult materials is now complete. He reviewed the July 2026 and year-to-date statistics.

C. Summer Reading Wrap-up Presentation

The Public Relations Department presented a Summer Reading Challenge wrap-up video highlighting the events for children, teens, and adults held throughout the Parish during the summer. The Youth Services Coordinator and Adult Programming Coordinator provided a recap of this year's successful Summer Reading Challenge. They reviewed the registration and event attendance statistics. They highlighted all of the popular programs held for children, teens, and adults. Next year's Summer Reading theme is "Mysteries Await at Your Library."

Board members commended the Summer Reading Program and the variety of programs offered throughout the summer.

D. Resolution #26-024: 2027 Budget

MOTION: C. Branton moved to open the public hearing for the 2027 budget. It was seconded by G. Baham.

PUBLIC COMMENT: There was no public comment.

VOTE: Baham: Yes Corbin: Yes Myers: Absent Petrie: Yes Thanars: Absent Thompson: Absent Branton: Yes

RESULT: Motion carried. (Yes – 4 | Absent – 3)

T. Collings presented the proposed 2027 Budget. He reviewed revenue projections and budget adjustments throughout various expenditure categories. He gave explanations for lines that were adjusted based on changing operational needs, spending trends, inflation, and in preparation for future facility projects. He reviewed the Savings/Fund Balance, including designations for operational and emergency reserves, accrued payroll, employee health claims, furniture, equipment, and capital needs related to the Mandeville and Slidell renovations, the future Lacombe Library, and other planned facility

improvements. T. Collings concluded that the proposed 2027 Operating Budget reflects conservative budgeting and responsible long-term financial planning.

PUBLIC COMMENT: There was no public comment.

J. Corbin asked about the total amount budgeted for 2027. T. Collings confirmed the total as \$13,738,174. J. Corbin then asked what assumptions were made regarding increased revenue. T. Collings explained that he reviewed the prior year, spoke with the Assessor, and received a report from the Parish.

MOTION: C. Branton moved to close the public hearing for the 2027 budget. It was seconded by G. Baham.

VOTE: Baham: Yes Corbin: Yes Myers: Absent Petrie: Yes Thanars: Absent Thompson: Absent Branton: Yes
RESULT: Motion carried. (Yes – 4 | Absent – 3)

MOTION: C. Branton moved to adopt Res. 26-024. It was seconded by G. Baham.

PUBLIC COMMENT: There was no public comment.

VOTE: Baham: Yes Corbin: Yes Myers: Absent Petrie: Yes Thanars: Absent Thompson: Absent Branton: Yes
RESULT: Motion carried. (Yes – 4 | Absent – 3)

E. Resolution #26-025 to Amend St. Tammany Parish Library Rules and Regulations Section 209(D) “Rules of Behavior” (Branton)

Consideration of this item was postponed because a two-thirds vote of the Board is required for policy changes, and only a quorum of four members was present.

F. Resolution #26-026 Regarding Surplus Property (Branton)

T. Collings reviewed items recommended for surplus declaration due to age and repair costs. Items include a 2018 Chevrolet Express 3500, tables, arm chairs, DVD rack, divider shelf, and several computers.

PUBLIC COMMENT: There was no public comment.

MOTION: G. Baham moved to adopt 26-026. It was seconded by P. Petrie.

VOTE: Baham: Yes Corbin: Yes Myers: Absent Petrie: Yes Thanars: Absent Thompson: Absent Branton: Yes
RESULT: Motion carried. (Yes – 4 | Absent – 3)

G. Resolution #26-027 to Replace St. Tammany Parish Library Rules and Regulations Chapter 4 “Collection Development” Sections 401, 403, and 405 (Branton)

Consideration of this item was postponed because a two-thirds vote of the Board is required for policy changes, and only a quorum of four members was present.

J. Corbin suggested reformatting the postponed resolutions to clearly show the existing policy alongside the proposed changes.

3. Adjournment

There being no further business, a motion to adjourn was made by P. Petrie and was seconded by J. Corbin. All were in favor, none were opposed, and three were absent. Motion carried.

APPROVAL:

Tamarah Myers, Board Secretary/Treasurer



St. Tammany Parish Library Board of Control

Resolution No. 26-025

Resolution to Amend the Section 209(D), Rules of Behavior

September 28th, 2026

SPONSOR: Mr. Branton

WHEREAS, the St. Tammany Parish Library Board of Control is charged with establishing policies necessary for the orderly operation of the Library and the protection of library patrons, staff, collections, equipment, and facilities; and

WHEREAS, the Library exists to provide a safe, welcoming, and orderly environment in which members of the public may read, study, access library resources, attend programs, and otherwise make appropriate use of library services; and

WHEREAS, the Board finds it necessary to periodically review and update its Rules of Behavior to address evolving operational needs, promote public safety, preserve library property, and ensure that all patrons are able to enjoy library facilities without unreasonable disruption or interference; and

WHEREAS, the Board further finds that clarifying expectations regarding patron conduct provides greater consistency in the administration and enforcement of library policies while supporting the Library's mission of providing equitable access to services and facilities;

NOW THEREFORE BE IT RESOLVED that the St. Tammany Parish Library Board of Control hereby amends Section 209(D), Rules of Behavior, of the St. Tammany Parish Library Rules and Regulations Manual with the revisions incorporated herein as follows:

ADMINISTRATIVE OFFICE

1112 WEST 21ST AVENUE COVINGTON, LA 70433

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FOLSOM (985) 796-9728

MANDEVILLE (985) 626-4293

BUSH (985) 886-3588

LACOMBE (985) 882-7858

PEARL RIVER (985) 863-5518

CAUSEWAY (985) 626-9779

LEE RD (985) 893-6284

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MADISONVILLE (985) 845-4819

SOUTH SLIDELL (985) 781-0099



D. Rules of Behavior

The Library Board of Control shall be responsible for determining the rules of behavior necessary to protect the rights of individuals who use library materials and services, to protect the rights of library employees to conduct library business without interference, and to preserve library materials and facilities.

The St. Tammany Parish Library welcomes and encourages the use of its facilities and services by all library patrons. The library shall be open to the public for the purpose of reading, studying, using library materials, attending programs, and using meeting room facilities. The St. Tammany Parish Library endeavors to ensure that the public shall be permitted to pursue those purposes without encountering unreasonable nuisances at its facilities.

1. Firearms or weapons of any kind shall be prohibited in the library except when carried by law enforcement officials while on duty.
2. Eating and drinking shall be prohibited in the library, except for light snacks and covered drinks. ~~and under any covered entrance areas. The only exceptions shall be designated in staff areas or at group meetings when permission has been requested in advance as specified in the meeting room rules and regulations.~~
3. Use of tobacco products, smoking, vaping, and use of electronic cigarettes shall be prohibited in the library except in designated outdoor areas. ~~Use of chewing tobacco and possession of hand-held spittoons shall be prohibited in the library.~~
4. ~~Consumption of alcohol products of any kind shall be prohibited on library property at any time. Exceptions shall be made by the Library Director when pertinent to the library program.~~ Possession, consumption, or use of alcoholic beverages or illicit substances on library property shall be prohibited.
5. No animals, except ~~guide dogs~~ service animals, shall be permitted in the library except during library approved educational programs.
6. Sleeping shall be prohibited in the library.
7. Any behavior that disturbs library users or staff, hinders others from using the library or library materials, or has the potential of damaging library equipment

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and property shall be prohibited. ~~Such disruptive behavior shall include, but shall not be limited to, fighting, loitering, running, throwing objects, harassing others, misusing or abusing library equipment, furniture, and landscaping, and playing audio equipment at a level that disturbs others. Loud or boisterous behavior and conversation that is above an acceptable noise level shall be considered disruptive and shall be prohibited.~~

- a. Fighting and roughhousing shall be prohibited in the library and on library property. All patrons involved shall be made to leave the premises.
- b. ~~Loitering or lingering of groups~~ on walkways at entrances and other locations in the library shall be prohibited. Individuals or groups that hinder and/or intimidate other patrons or staff shall be asked to disburse or leave. ~~who loiter or meander aimlessly in the library or on library grounds shall be asked to leave or to disburse, so that others shall not be hindered and/or intimidated in entering the library.~~
- c. Running shall be prohibited.
- d. Throwing or tossing objects ~~such as balls of paper, paper airplanes, or other objects~~ shall be prohibited.
- e. Misusing or abusing library equipment, furniture and/or landscaping shall be prohibited. ~~This includes, but shall not be limited to, pounding on computer keyboards, disregard for instructions on machines, placing feet on furniture and damaging furniture, fixtures, and landscaping.~~
- f. Harassing others, either verbally or physically shall be prohibited. Harassment shall include but not be limited to initiating unwanted conversations with other library users or staff, impeding access to the building, or following another person about the library to the annoyance of the followed person.
- g. Playing audio equipment at a disturbing level, as determined by the library staff, shall be prohibited. Use of audio equipment with headphones at a level that is disturbing to staff or patrons shall be prohibited.

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h. Loud or boisterous behavior shall be prohibited. ~~This includes, but shall not be limited to, crying babies, tantrums, loud or disruptive behavior. Parents may be asked to calm or temporarily remove their child from the building in order to maintain a quiet, orderly library atmosphere.~~

8. ~~Solicitation for profit or charitable purposes and the distribution of leaflets shall be prohibited on library property. This shall include selling anything, such as raffle tickets or candy, for personal or for a charitable cause, begging, panhandling, taking surveys, or circulating petitions. Used book sales are allowed~~

Exercise of speech protected by the First Amendment shall be conducted outside the building and shall not be disruptive to patrons and staff. This shall include but not be limited to selling anything, such as raffle tickets or candy, for personal or for a charitable cause, taking surveys, or circulating petitions.

9. All library users shall wear shoes and appropriate outer clothing. ~~Patrons shall be prohibited from entering the building without shoes and appropriate outer clothing. Swimsuits shall be covered. Wet swimsuits shall be prohibited.~~

10. Use of roller-blades, roller skates, skateboards, or other sports equipment on library property other than for transportation to and from the Library in the library or on the library property shall be prohibited. For the safety of patrons and staff and the protection of library landscaping and property, use of these items shall be prohibited at anytime on library property.

11. The library shall not be responsible for personal belongings left unattended. Patrons shall not leave valuables unattended at anytime.

12. ~~The library reserves the right to limit the number of people who may sit at a computer carrel, or study table. There shall be a limit of four persons per study table, one person per carrel, and one person per chair. Exceptions shall be made at the discretion of the library staff on duty in the case of a special project or permit scheduled group's access to particular library materials.~~

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~~a. Groups may arrange to attend starred special programs on library flyers; however, registration is required. Attendance is limited and based on availability. Groups who arrive without prior registration run the risk of being turned away due to capacity restrictions. This policy is in place to ensure a fun and comfortable environment for all children and also follows fire code regulations. Groups are encouraged to attend one special program in June and one in July as availability allows. Failure to appear at a group pre-registered program without prior notice or just cause may cancel that group's privileges for the season.~~

12. 13. Cell phone use is prohibited in the library at all times. Beepers and phones need to be on vibrating only while on premises. Cell phones and other personal electronic devices shall be set to silent or vibrate while in the library. Voice calls, audio, or other use that disturbs library users or staff shall be prohibited.

13. Entering staff-only or other non-public areas without authorization shall be prohibited.

14. Sexual conduct, indecent exposure, or other sexually explicit conduct shall be prohibited on library property.

15. Possession or use of fireworks, explosives, hazardous materials, or other dangerous substances on library property shall be prohibited except as authorized for approved library purposes.

16. Library restrooms shall be used only for their intended purpose. Bathing or other improper use of restroom facilities shall be prohibited.

17. Patrons shall comply with the reasonable directions of library staff concerning library policies, safety procedures, and emergency instructions. Failure to comply may result in removal from library property.

18. 14. Violation of federal and/or state law or local ordinances on library property shall be prosecuted. Violations of federal or state law or local ordinances occurring on library property may be reported to the appropriate law enforcement authorities and may result in removal from library property, suspension of library privileges, or prosecution as provided by law.

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THIS RESOLUTION HAVING BEEN SUBMITTED TO A VOTE, THE VOTE THEREON WAS AS FOLLOWS:

Moved for adoption by _____ and seconded by _____,

YEAS:

NAYS:

ABSENT:

ABSTAIN:

AND THIS RESOLUTION WAS DECLARED DULY ADOPTED ON THIS DAY, THE 28th DAY OF SEPTEMBER 2026, AT A REGULAR MEETING OF THE ST. TAMMANY PARISH LIBRARY BOARD OF CONTROL, A QUORUM OF THE MEMBERSHIP BEING PRESENT.

Charles Branton, Board President

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St. Tammany Parish Library Board of Control

Resolution No. 26-027

Resolution to Replace St. Tammany Parish Library Rules and Regulations Chapter 4 “Collection Development” Sections 401, 403, and 405 September 28th, 2026

SPONSOR: Mr. Branton

WHEREAS, the Board of Control of the St. Tammany Parish Library is authorized to adopt and amend its Rules and Regulations; and

WHEREAS, the Board of Control finds it appropriate to revise certain provisions of Chapter 4, “Collection Development,” of the St. Tammany Parish Library Rules and Regulations; and

WHEREAS, the proposed replacement provisions for Sections 401, 403, and 405 have been presented to the Board for its consideration;

NOW THEREFORE BE IT RESOLVED by the Board of Control of the St. Tammany Parish Library that Sections 401, 403, and 405 of Chapter 4, “Collection Development,” of the St. Tammany Parish Library Rules and Regulations are hereby repealed and replaced in their entirety with the respective sections attached hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED that all other provisions of Chapter 4 and the St. Tammany Parish Library Rules and Regulations shall remain unchanged and in full force and effect.

BE IT FURTHER RESOLVED that these replacements shall become effective immediately upon adoption.

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Moved for adoption by _____ and seconded by _____,

YEAS:

NAYS:

ABSENT:

ABSTAIN:

AND THIS RESOLUTION WAS DECLARED DULY ADOPTED ON THIS DAY, THE 28th DAY OF SEPTEMBER 2026, AT A REGULAR MEETING OF THE ST. TAMMANY PARISH LIBRARY BOARD OF CONTROL, A QUORUM OF THE MEMBERSHIP BEING PRESENT.

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Chapter 4. Collection Development

Section 401. Purpose

Effective Date: August 24, 2026

Revision Date:

The purpose of this policy is to establish the guidelines by which the library develops and manages its collections. Because of the volume of publishing as well as the limitations of budget and space, the library must have a collection management policy with which to support the library's mission and community needs. The St. Tammany Parish Library is not a retrospective collection.

The primary objective of the library is to provide accessible materials for people of all ages, making available carefully selected materials of purpose and quality that will meet the needs and interests of the community, defined as people who live, work, go to school, or own property in St. Tammany Parish. Consideration of all interests, timely responses to user needs, and a wide range of viewpoints are hallmarks of a valuable and successful collection.

Section 403. The Collection

Effective Date: August 24, 2026

Revision Date:

A. The Collection

The library collection extends to both physical and virtual locations. It includes standard print and audiovisual materials as well as newer formats. Additional formats may be added as patron needs and interests dictate.

Materials are classified and shelved in specific sections according to material type and age group of target audience, with some sections being further divided into fiction and non-fiction. Non-fiction materials are sorted using the Dewey Decimal System, the exceptions for which are biographies (these are organized in alphabetical order by the subject's last name) and the genealogy collection (organized by an internal scheme).

B. Criteria for Selection

The Library Director, or designated staff, shall consider the criteria listed below when adding any materials to the collection, whether purchased or donated. An item does not need to meet every criterion listed, but it should meet several to be added to the collection.

- Access to materials in the surrounding geographic area
- Accuracy
- Anticipated use
- Appropriateness to library's service policy and mission
- Circulation of similar material as monitored through the automated system
- Contemporary significance
- Community interests and needs
- Cost and anticipated reoccurring costs
- Creative, literary, or technical quality
- Critical assessments/reviews in a variety of professional journals that strongly indicate likely circulation
- Availability for purchase of materials from library approved vendors
- Format
- Local emphasis
- Multiple requests by patrons and/or hold ratios or waitlists that indicate real demand
- Permanent value
- Popular interest, titles appearing on established bestseller lists or showing sustained national attention
- Professional judgment of selecting librarian
- Proper binding to withstand library usage
- Readability or ability to sustain interest

- Relationship to existing materials in collection
- Reputation of author, publisher, producer, or illustrator and authors and series with record of high circulation in our system
- Suitability of style and treatment of subject, appropriate to age of intended audience
- Timeliness or currency of information
- Value of resource in relation to its cost

Community standards for St. Tammany Parish shall be considered when acquiring library material that would be accessible to a minor through donation or purchase.

The Library uses a number of metrics to determine community standards:

- Usage statistics gathered from the Integrated Library System, including circulation numbers and number of holds for specific items
- Patron requests and feedback
- Titles assigned to students in the public and parochial school systems
- Parish demographics

The Library shall follow all Louisiana laws and St. Tammany Parish ordinances that pertain to the purchasing and placement of library materials. Materials cataloged in the children's (Juvenile) and teen's (Young Adult) collections shall not contain sexually explicit material, textual, visual, or audio, produced in any medium, that depicts or describes sexual conduct as defined by La. R.S. 25:225B(3) or the most recent version which is adopted herein by reference.

C. Staff Roles (or Responsibilities)

Ultimate responsibility for material selection rests with the Director who operates within the framework of policies determined by the Library Board of Control. The Collection Management Librarians oversee the selection process and provide professional support for other material selectors as well as track the materials budgets to ensure a flow of new materials throughout the year according to budget allocations.

D. Self-Published Materials

Independently published materials will be evaluated using the criteria in part B.

E. Local Authors

The Library accepts donated copies of works by local authors that have valuable local content, have high local interest, and have received positive professional reviews or have

been examined and found to be of merit. Donated works will be placed in the Local Author collection and will be evaluated annually.

F. Memorials, Gifts, and Donations

Monetary gifts to the collection are welcome and may be designated as book memorials. Donors of the funds may suggest subjects or titles to be acquired with their donation, as well as suggesting home locations for the materials, but the library reserves the right of final decision. All book dedication items are designated as such with a dedication plate being placed in each item. Notes and subjects are added to the catalogue record of each item so that these items are searchable in the library's online catalog. Book dedications are acknowledged by a letter to the donor and to the family of the person in whose honor items are donated.

The Library accepts unrestricted, irrevocable gifts of books and other library materials. Donations are accepted with the understanding that they will be considered for addition to the collection in accordance with the Collection Management Policy selection guidelines. The Library reserves the right to sell, distribute to community partners, or otherwise dispose of donated materials. STPL will not assign a value to donated materials.

The library will not accept the donation of replacement copies of lost or damaged material in lieu of paying replacement fees.

G. Patron Requests

The library encourages requests and suggestions from the St. Tammany Parish Library community for a particular item or subject to be considered for purchase and addition to the collection. All requests and suggestions are subject to the same selection criteria as other materials and are not automatically purchased or added to the collection. There must be demonstrable demand and community interest in an item or subject to be considered for purchase. Requests may be made through the online request form on the library website.

H. Special Collections

Genealogy

Genealogy and local history materials can be found at the Covington Branch Library, with a small collection of resources available at the Slidell Branch. The collection includes books, periodicals, and microfilm as well as genealogical databases through various library online resources. Genealogical and local history materials, whether purchased or donated, will be evaluated according to the library's criteria for selection outlined in this policy, with an

emphasis on local interest and the relationship of the item to the existing collection. The library's collection focuses on Louisiana and Mississippi with a strong emphasis on the Florida Parishes, geographic areas with large migrations to the region, and individual family histories of local interest. The library subscribes to several genealogical periodicals and also houses current and historical city directories and school yearbooks.

Foreign Language

The Library collects materials in languages other than English based on anticipated readership and interest.

I. Duplication

Multiple copies of materials as well as additional formats are purchased in response to user demand as determined by number of requests/holds per item, anticipated popularity and monitoring of the collection.

J. Replacements

While the Library attempts to maintain copies of standard and important works, it does not automatically replace all materials withdrawn due to loss or damage. Replacement consideration is subject to selection criteria.

K. ILL

Adult patrons with a valid STPL card in good standing may request an Interlibrary Loan (ILL) from a library outside the STPL system for an item not owned by STPL.

The patron is responsible for any fees associated with the ILL loan.

STPL will not submit an ILL request for fiction titles with a publication date in the past six (6) months or any on-order titles. There are no publication date restrictions on requests for non-fiction titles.

Genealogy materials may be requested through Interlibrary Loan; all genealogy ILL materials are in-house use, only.

L. Digital

The digital resources collection includes downloadable electronic books (e-Books), e-audiobooks, e-magazines, and downloadable videos, as well as a large variety of online subscription databases. E-Books, e-audiobooks, e-magazines, and streaming videos are

purchased for patrons to download to a wide range of personal electronic devices. Virtual collections selected by STPL staff are evaluated using criteria applied to their physical collection counterparts. Titles and works offered on some online platforms are pre-selected by the vendor.

The library offers access to a wide range of databases selected, purchased, and made available through the State Library of Louisiana. STPL supplements this collection with additional databases chosen with its patrons' needs in mind and focuses on selecting educational databases which have broad appeal to the entire community. Some of the current databases include genealogy resources, magazine and newspaper articles, business and legal information, and job training and testing.

Section 405. Criteria for Deselection

Effective Date: August 24, 2026

Revision Date:

The St. Tammany Parish Library engages in an ongoing process of continual assessment of materials in terms of usefulness to the public as defined in this policy to maintain relevant resources. The Library regularly removes materials to ensure that the collection continues to meet patrons' needs. Materials are often removed when they become worn, obsolete, unused, or are duplicate items or old editions that are no longer necessary. Professional staff assess the need for replacing materials that are damaged, destroyed or lost. Materials are not automatically replaced. Decisions are based on need, demand, budget, and availability.

The professional staff will evaluate the materials collection for replacement and/or discard on an ongoing basis, using the Continuous Review, Evaluation, and Weeding (CREW) method of evaluation developed by Joseph P. Segal. The following criteria are used to evaluate a title's current usefulness to the materials collection. An item does not need to meet every criterion listed to be withdrawn.

- Misleading and/or factually inaccurate
- Unappealing Condition
- Superseded by a new edition or by new material with updated information
- Outdated trends
- Irrelevant to the needs and interests of the community
- Lack of use, informed by date of publication or circulation statistics for an item, including when it last circulated and its average yearly use
- Space limitations
- Obsolete or declining formats

Withdrawn Materials shall be disposed of according to existing applicable laws.

Chapter 4. Collection Development

Section 401. Purpose

Effective Date: ~~TK~~ September 28, 2026

Revision Date: ~~TK~~

~~The purpose of these rules and regulations is to facilitate the building of a diversified library collection of merit and significance that reflects the interests and needs of the community.~~

The purpose of this policy is to establish the guidelines by which the library develops and manages its collections. Because of the volume of publishing as well as the limitations of budget and space, the library must have a collection management policy with which to support the library's mission and community needs. The St. Tammany Parish Library is not a retrospective collection.

The primary objective of the library is to provide accessible materials for people of all ages, making available carefully selected materials of purpose and quality that will meet the needs and interests of the community, defined as people who live, work, go to school, or own property in St. Tammany Parish. Consideration of all interests, timely responses to user needs, and a wide range of viewpoints are hallmarks of a valuable and successful collection.

Section 403. Criteria for Selection The Collection

Effective Date: ~~TK~~ September 28, 2026

Revision Date: ~~10/23/2023~~

A. The Collection

The library collection extends to both physical and virtual locations. It includes standard print and audiovisual materials as well as newer formats. Additional formats may be added as patron needs and interests dictate.

Materials are classified and shelved in specific sections according to material type and age group of target audience, with some sections being further divided into fiction and non-fiction. Non-fiction materials are sorted using the Dewey Decimal System, the exceptions for which are biographies (these are organized in alphabetical order by the subject's last name) and the genealogy collection (organized by an internal scheme).

B. Criteria for Selection

~~The Library Director shall consider several factors follows in making selections. Not all the following factors apply to every book or material format to be considered. Works of imagination are judged on different factors than are works of information or opinion.~~

The Library Director, or designated staff, shall consider the criteria listed below when adding any materials to the collection, whether purchased or donated. An item does not need to meet every criterion listed, but it should meet several to be added to the collection.

- ~~• Purpose: use of material, factual information, general knowledge or information.~~
- ~~• Authorship: professional and literary significance of the author.~~
- ~~• Authority: especially inclusion in indexes, bibliographies, other professional references for all material formats.~~
- ~~• Opinions: attention to critics, reviewers and the public.~~
- ~~• Scope: comprehensiveness and depth of treatment.~~
- ~~• Content: objectivity, clarity, accuracy and logic of presentation.~~
- ~~• Presentation: presentation in a manner appropriate for the intended audience.~~
- ~~• Suitability of subject and style for the intended audience.~~
- ~~• Suitability of physical format for library use.~~
- ~~• Timeliness: present and potential relevance to community needs representation of important movement, genre, or trend of culture.~~
- ~~• Relation to existing library collection and other materials on the subject and availability of materials in the surrounding geographic area.~~
- ~~• Cost: budget guidelines, stability and needs.~~
- ~~• Publisher: reputation and sustained presence in the marketplace.~~
- ~~• Gift materials shall be accepted using the same criteria as purchased material.~~
- Access to materials in the surrounding geographic area
- Accuracy
- Anticipated use
- Appropriateness to library's service policy and mission
- Circulation of similar material as monitored through the automated system
- Contemporary significance

- Community interests and needs
- Cost and anticipated reoccurring costs
- Creative, literary, or technical quality
- Critical assessments/reviews in a variety of professional journals that strongly indicate likely circulation
- Availability for purchase of materials from library approved vendors
- Format
- Local emphasis
- Multiple requests by patrons and/or hold ratios or waitlists that indicate real demand
- Permanent value
- Popular interest, titles appearing on established bestseller lists or showing sustained national attention
- Professional judgment of selecting librarian
- Proper binding to withstand library usage
- Readability or ability to sustain interest
- Relationship to existing materials in collection
- Reputation of author, publisher, producer, or illustrator and authors and series with record of high circulation in our system
- Suitability of style and treatment of subject, appropriate to age of intended audience
- Timeliness or currency of information
- Value of resource in relation to its cost

Community standards for St. Tammany Parish shall be considered when acquiring library material that would be accessible to a minor through donation or purchase.

The ~~library~~ Library uses a number of metrics to determine community standards:

- Usage statistics gathered from the Integrated Library System, including circulation numbers and number of holds for specific items
- Patron requests and feedback
- ~~Feedback from branch staff~~
- Titles assigned to students in the public and parochial school ~~systems~~ systems
- Parish demographics

The Library shall follow all Louisiana laws and St. Tammany Parish ordinances that pertain to the purchasing and placement of library materials. Materials cataloged in the children's (Juvenile) and teen's (Young Adult) collections shall not contain sexually explicit material, textual, visual, or audio, produced in any medium, that depicts or describes sexual conduct as defined by La. R.S. 25:225B(3) or the most recent version which is adopted herein by reference.

C. Staff Roles (or Responsibilities)

Ultimate responsibility for material selection rests with the Director who operates within the framework of policies determined by the Library Board of Control. The Collection Management Librarians oversee the selection process and provide professional support for

other material selectors as well as track the materials budgets to ensure a flow of new materials throughout the year according to budget allocations.

D. Self-Published Materials

Independently published materials will be evaluated using the criteria in part B.

E. Local Authors

The Library accepts donated copies of works by local authors that have valuable local content, have high local interest, and have received positive professional reviews or have been examined and found to be of merit. Donated works will be placed in the Local Author collection and will be evaluated annually.

F. Memorials, Gifts, and Donations

Monetary gifts to the collection are welcome and may be designated as book memorials. Donors of the funds may suggest subjects or titles to be acquired with their donation, as well as suggesting home locations for the materials, but the library reserves the right of final decision. All book dedication items are designated as such with a dedication plate being placed in each item. Notes and subjects are added to the catalogue record of each item so that these items are searchable in the library's online catalog. Book dedications are acknowledged by a letter to the donor and to the family of the person in whose honor items are donated.

The Library accepts unrestricted, irrevocable gifts of books and other library materials. Donations are accepted with the understanding that they will be considered for addition to the collection in accordance with the Collection Management Policy selection guidelines. The Library reserves the right to sell, distribute to community partners, or otherwise dispose of donated materials. STPL will not assign a value to donated materials.

The library will not accept the donation of replacement copies of lost or damaged material in lieu of paying replacement fees.

G. Patron Requests

The library encourages requests and suggestions from the St. Tammany Parish Library community for a particular item or subject to be considered for purchase and addition to the collection. All requests and suggestions are subject to the same selection criteria as other materials and are not automatically purchased or added to the collection. There must be demonstrable demand and community interest in an item or subject to be considered for purchase. Requests may be made through the online request form on the library website.

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histories of local interest. The library subscribes to several genealogical periodicals and also houses current and historical city directories and school yearbooks.

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The library offers access to a wide range of databases selected, purchased, and made available through the State Library of Louisiana. STPL supplements this collection with additional databases chosen with its patrons' needs in mind and focuses on selecting educational databases which have broad appeal to the entire community. Some of the current databases include genealogy resources, magazine and newspaper articles, business and legal information, and job training and testing.

Section 405. ~~Additional Criteria for the Selection of Non-Book and Special Materials~~ **Criteria for Deselection**

Effective Date: ~~TK~~ September 28, 2026

Revision Date: ~~TK~~

- ~~A. Audio cassettes/CDs for adults and juveniles shall be selected on the same criteria standards as books and other library material.~~
- ~~B. Compact discs shall be selected on importance of composers, performing organizations, conductors and quality of reproduction.~~
- ~~C. A collection of literacy materials shall be maintained to cooperate with local efforts to teach literacy skills to beginning readers.~~
- ~~D. Newspapers provide a valuable, current source of local and regional information and shall be selected first upon their local value and secondly upon space availability.~~
- ~~E. Pamphlets shall be selected using the same criteria that are used for books.~~
- ~~F. Paperbacks or soft cover books which supplement the hardcover book collection of the library shall use the same selection criteria as for hardcover materials.~~
- ~~G. Periodicals are often the most current source of information that has yet or may never appear in book form. An important consideration shall be the availability of content through indexes, abstracts and bibliographies.~~
- ~~H. Textbooks are selected only when no other material in a given field is available. Students' demand for textbooks should be satisfied by attending schools/colleges.~~
- ~~I. Audio Visuals~~
 - ~~1. Audio visuals collection shall concentrate on self education, self improvement, informational, recreational, and general entertainment videos.~~
 - ~~2. To serve all levels of the public, Audio Visuals have no restrictive time frame for purchase.~~
- ~~J. Electronic Databases shall be selected on many of the same factors as used for print materials.~~

The St. Tammany Parish Library engages in an ongoing process of continual assessment of materials in terms of usefulness to the public as defined in this policy to maintain relevant resources. The Library regularly removes materials to ensure that the collection continues to meet patrons' needs. Materials are often removed when they become worn, obsolete, unused, or are duplicate items or old editions that are no longer necessary. Professional staff assess the need for replacing materials that are damaged, destroyed or lost. Materials are not automatically replaced. Decisions are based on need, demand, budget, and availability.

The professional staff will evaluate the materials collection for replacement and/or discard on an ongoing basis, using the Continuous Review, Evaluation, and Weeding (CREW) method of evaluation developed by Joseph P. Segal. The following criteria are used to evaluate a title's current usefulness to the materials collection. An item does not need to meet every criterion listed to be withdrawn.

- Misleading and/or factually inaccurate
- Unappealing Condition
- Superseded by a new edition or by new material with updated information
- Outdated trends

- Irrelevant to the needs and interests of the community
- Lack of use, informed by date of publication or circulation statistics for an item, including when it last circulated and its average yearly use
- Space limitations
- Obsolete or declining formats

Withdrawn Materials shall be disposed of according to existing applicable laws.

ST. TAMMANY PARISH LIBRARY		AD VALOREM AND REVENUE SHARING RECEIVED IN 2026							
AD VALOREM									
1/8/2026	1,366,828.13								
2/4/2026	9,025,718.00								
3/11/2026	1,928,722.41								
4/1/2026	307,460.72								
4/29/2026	103,764.27								
6/3/2026	81,910.47								
7/1/2026	68,680.28								
8/12/2026	45,257.18								
8/26/2026	128,830.69								
	13,057,172.15								
STATE REVENUE SHARING									
1/8/2026	75,076.17								
4/29/2026	75,076.18								
7/1/2026	75,076.17								
	225,228.52								

St. Tammany Parish Library - General Fund
Balance Sheet
August 31, 2026

2

ASSETS

Current Assets

Cash	\$ 10,805,874.14
Cash - Health Claims	(70,114.29)
Due from Paylocity	0.00
Due from Other	8,925.85
Returned Checks	0.00
Ad Valorem Receivable - 2026	8,387,859.60
Ad Valorem Receivable - 2025	6,455.09
Ad Valorem Receivable - 2023	0.00
Due from State of Louisiana	179,256.45
Prepaid Expenses	193,241.24

Total Current Assets	19,511,498.08
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Other Assets

Deposits	1,981.00
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Total Other Assets	1,981.00
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Total Assets	\$ 19,513,479.08
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LIABILITIES AND FUND BALANCE

Current Liabilities

Accounts Payable	\$ 4,300.00
Accrued Salaries	62,931.09
Deferred Inflows - Ad Valorem	382,837.00
Elective Benefits Payable-Met	(2,670.26)
Elective Benefits Payable-Colo	147.59
Retirement Payable	78,230.75
Health Claims Payable	362,703.55

Total Current Liabilities	888,479.72
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Fund Balance

Fund Balance	18,624,999.36
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Total Fund Balance	18,624,999.36
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Total Liabilities & Fund Balance	\$ 19,513,479.08
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St. Tammany Parish Library
Statement of Changes in Fund Balance
For the Eight Months Ending August 31, 2026

Beginning Fund Balance	\$ 18,680,096.46
Net Income	(55,097.10)
Ending Fund Balance	\$ 18,624,999.36

**St. Tammany Parish Library-General Fund
Statement of Revenues and Expenditures
For the Eight Months Ending August 31, 2026**

	<u>Current Period Actual</u>	<u>Year to Date Actual</u>	<u>Yearly Total Budget</u>	<u>Variance</u>	<u>YTD Act to YTD Budget</u>
Revenues					
Ad Valorem Taxes	\$ 1,062,085.92	\$ 8,496,687.36	12,745,031.00	4,248,343.64	66.67
State Revenue Sharing	22,407.00	179,256.00	268,884.00	89,628.00	66.67
Fines/Fees	6,909.59	79,851.79	106,500.00	26,648.21	74.98
Interest Income	16,011.89	104,472.57	184,370.00	79,897.43	56.66
Insurance Proceeds	0.00	0.00	0.00	0.00	0.00
Donations Received	7,455.81	9,456.41	12,016.00	2,559.59	78.70
Miscellaneous Income	0.00	24,466.73	0.00	(24,466.73)	0.00
Summer Reading Shirt Sales	0.00	574.72	2,120.00	1,545.28	27.11
Total Revenues	1,114,870.21	8,894,765.58	13,318,921.00	4,424,155.42	66.78
Expenditures					
Library Administration	458,865.68	3,938,196.78	6,090,000.00	2,151,803.22	64.67
Employee Benefits	42,004.66	1,673,364.22	2,325,480.00	652,115.78	71.96
Advertising,Dues & Subscriptio	4,027.07	18,442.65	45,500.00	27,057.35	40.53
Signage	0.00	425.54	2,000.00	1,574.46	21.28
Printing, Duplicating & Bindin	215.00	14,304.37	20,500.00	6,195.63	69.78
Promotional Production	1,417.09	12,921.01	20,000.00	7,078.99	64.61
Utilities	29,028.06	248,435.40	359,470.00	111,034.60	69.11
Communications	6,075.20	65,763.74	100,080.00	34,316.26	65.71
Leases	25,558.13	223,359.61	351,750.00	128,390.39	63.50
Maintenance of Property & Equi	31,600.73	479,125.10	625,169.44	146,044.34	76.64
Maintenance Services (Building	16,795.41	162,318.26	306,050.00	143,731.74	53.04
Professional Services	12,950.10	256,437.21	320,600.00	64,162.79	79.99
Insurance and Claims	0.00	280,032.05	319,576.00	39,543.95	87.63
Operating Supplies	23,410.31	168,298.25	257,720.00	89,421.75	65.30
Travel & Continuing Education	3,833.14	36,637.09	57,000.00	20,362.91	64.28
Public Relations/Programming	7,263.11	92,058.82	151,500.00	59,441.18	60.76
Capital Outlay-Non-Book Acq.	1,674.12	282,901.01	507,000.00	224,098.99	55.80
Capital Outlay-library Res. Ac	97,168.24	972,029.00	1,458,563.60	486,534.60	66.64
Causeway FF & E	4,767.50	24,812.57	270,000.00	245,187.43	9.19
Outreach	0.00	0.00	0.00	0.00	0.00
Total Expenditures	766,653.55	8,949,862.68	13,587,959.04	4,638,096.36	65.87
Excess of Revenues/(Expenditur	\$ 348,216.66	\$ (55,097.10)	(269,038.04)	(213,940.94)	20.48

SUPPLEMENTAL INFORMATION

St. Tammany Parish Library-General Fund
Schedule of Expenditures
For the Eight Months Ending August 31, 2026

	<u>Current Period Actual</u>	<u>Year to Date Actual</u>	<u>Yearly Total Budget</u>	<u>Variance</u>	<u>YTD Actual to YTD Budget</u>
Library Administration					
Library Salaries	\$ 458,865.68	\$ 3,938,196.78	\$ 6,090,000.00	2,151,803.22	64.67
Total	\$ 458,865.68	\$ 3,938,196.78	\$ 6,090,000.00	2,151,803.22	64.67
Employee Benefits					
FICA/ Supplemental Retirement	\$ 10,343.44	\$ 89,301.08	\$ 134,000.00	44,698.92	66.64
Retirement Contributions	44,284.77	376,245.07	577,480.00	201,234.93	65.15
Health Insurance Expense	30,039.13	231,550.11	390,000.00	158,449.89	59.37
Health Trust	(45,422.08)	961,563.98	1,197,000.00	235,436.02	80.33
Worker's Compensation Expense	2,759.40	14,703.98	26,000.00	11,296.02	56.55
Employee Miscellaneous	0.00	0.00	1,000.00	1,000.00	0.00
Total	\$ 42,004.66	\$ 1,673,364.22	\$ 2,325,480.00	652,115.78	71.96
Advertising, Dues & Subscriptions					
Publication of Legal Notices	\$ 769.81	\$ 2,839.02	\$ 11,500.00	8,660.98	24.69
Membership Dues	0.00	0.00	6,000.00	6,000.00	0.00
Advertising	3,257.26	15,603.63	28,000.00	12,396.37	55.73
Total	\$ 4,027.07	\$ 18,442.65	\$ 45,500.00	27,057.35	40.53
Signage					
Signage	\$ 0.00	\$ 425.54	\$ 2,000.00	1,574.46	21.28
Total	\$ 0.00	\$ 425.54	\$ 2,000.00	1,574.46	21.28
Printing, Duplicating & Binding					
Printing	\$ 215.00	\$ 9,815.77	\$ 15,500.00	5,684.23	63.33
Patron Cards	0.00	4,488.60	5,000.00	511.40	89.77
Total	\$ 215.00	\$ 14,304.37	\$ 20,500.00	6,195.63	69.78
Promotional Production					
Promotional Production	\$ 1,417.09	\$ 12,921.01	\$ 20,000.00	7,078.99	64.61
Total	\$ 1,417.09	\$ 12,921.01	\$ 20,000.00	7,078.99	64.61

St. Tammany Parish Library-General Fund
Schedule of Expenditures
For the Eight Months Ending August 31, 2026

	<u>Current Period Actual</u>	<u>Year to Date Actual</u>	<u>Yearly Total Budget</u>	<u>Variance</u>	<u>YTD Actual to YTD Budget</u>
Utilities					
Electricity	\$ 27,404.97	\$ 221,080.33	\$ 313,220.00	92,139.67	70.58
Gas	51.50	2,751.44	3,250.00	498.56	84.66
Water	1,571.59	24,603.63	43,000.00	18,396.37	57.22
Total	<u>\$ 29,028.06</u>	<u>\$ 248,435.40</u>	<u>\$ 359,470.00</u>	<u>111,034.60</u>	<u>69.11</u>
Communications					
Postage	\$ 0.00	\$ 11,421.92	\$ 16,000.00	4,578.08	71.39
Voice Line	4,609.44	38,213.78	52,080.00	13,866.22	73.38
Data Lines (Internet)	1,465.76	16,105.62	31,000.00	14,894.38	51.95
Courier/Shipping	0.00	22.42	1,000.00	977.58	2.24
Total	<u>\$ 6,075.20</u>	<u>\$ 65,763.74</u>	<u>\$ 100,080.00</u>	<u>34,316.26</u>	<u>65.71</u>
Leases					
Building Lease Expense	\$ 25,289.00	\$ 219,297.33	\$ 343,000.00	123,702.67	63.94
Equipment Lease Expense	269.13	4,062.28	6,000.00	1,937.72	67.70
Vehicle Lease Expense	0.00	0.00	2,750.00	2,750.00	0.00
Total	<u>\$ 25,558.13</u>	<u>\$ 223,359.61</u>	<u>\$ 351,750.00</u>	<u>128,390.39</u>	<u>63.50</u>
Maintenance of Property & Equipment					
Custodial and Janitorial	\$ 18,352.28	\$ 146,689.91	\$ 220,000.00	73,310.09	66.68
Grounds/Lawn Maintenance	6,923.00	62,348.00	88,000.00	25,652.00	70.85
Maintenance Supplies	400.63	5,803.74	10,000.00	4,196.26	58.04
Fuel & Lube	2,802.54	21,965.90	33,000.00	11,034.10	66.56
Vehicle Repairs	1,187.91	4,474.16	10,000.00	5,525.84	44.74
Small Tools	0.00	2,396.10	3,000.00	603.90	79.87
Office Machine & Equip Repair	0.00	45.00	1,000.00	955.00	4.50
Network Utility Software	1,143.41	135,300.43	144,250.00	8,949.57	93.80
Solinet (OCLC) Cost	0.00	31,986.82	31,961.00	(25.82)	100.08
Polaris Maintenance	0.00	62,458.44	62,458.44	0.00	100.00
PC Network Maintenance & Repai	790.96	5,656.60	11,500.00	5,843.40	49.19
Hurricane Disaster Costs	0.00	0.00	10,000.00	10,000.00	0.00
Total	<u>\$ 31,600.73</u>	<u>\$ 479,125.10</u>	<u>\$ 625,169.44</u>	<u>146,044.34</u>	<u>76.64</u>
Maintenance of Services (Buildings)					
Physical Plant	\$ 1,452.55	\$ 110,387.41	\$ 160,000.00	49,612.59	68.99
Plumbing, Heating and AC	13,924.70	37,061.42	91,500.00	54,438.58	40.50
Electrical	281.96	1,031.95	10,000.00	8,968.05	10.32
Sanitation	380.20	7,931.10	14,000.00	6,068.90	56.65
Pest Control	756.00	5,567.00	7,550.00	1,983.00	73.74

St. Tammany Parish Library-General Fund
Schedule of Expenditures
For the Eight Months Ending August 31, 2026

	<u>Current Period Actual</u>	<u>Year to Date Actual</u>	<u>Yearly Total Budget</u>	<u>Variance</u>	<u>YTD Actual to YTD Budget</u>
Termite Contract	0.00	339.38	3,000.00	2,660.62	11.31
Carpet Cleaning	0.00	0.00	20,000.00	20,000.00	0.00
Total	\$ 16,795.41	\$ 162,318.26	\$ 306,050.00	143,731.74	53.04
Professional Services					
Payroll Service Fees	\$ 3,164.16	\$ 23,893.07	\$ 39,600.00	15,706.93	60.34
Financial	850.00	55,763.60	51,000.00	(4,763.60)	109.34
Consultants	4,231.98	50,394.89	80,000.00	29,605.11	62.99
Security	4,703.96	38,843.68	40,000.00	1,156.32	97.11
Web Design Consultant	0.00	87,541.97	100,000.00	12,458.03	87.54
Movers	0.00	0.00	10,000.00	10,000.00	0.00
Total	\$ 12,950.10	\$ 256,437.21	\$ 320,600.00	64,162.79	79.99
Insurance and Claims					
Library Property Insurance	\$ 0.00	\$ 153,736.05	\$ 200,000.00	46,263.95	76.87
Flood Insurance	0.00	36,329.00	34,000.00	(2,329.00)	106.85
Vehicle Insurance	0.00	54,660.00	54,122.00	(538.00)	100.99
LBOC Liability	0.00	4,574.00	4,574.00	0.00	100.00
General Liability	0.00	30,733.00	26,880.00	(3,853.00)	114.33
Total	\$ 0.00	\$ 280,032.05	\$ 319,576.00	39,543.95	87.63
Operating Supplies					
Office Supplies	\$ 3,490.93	\$ 24,240.06	\$ 38,000.00	13,759.94	63.79
Bank Service Charges	1,701.55	13,642.57	20,000.00	6,357.43	68.21
Book Preparation Supplies	6,550.87	26,034.66	46,000.00	19,965.34	56.60
Computer/Printer Supplies	11,423.43	98,984.58	142,000.00	43,015.42	69.71
Programming Supplies	243.53	5,396.38	11,720.00	6,323.62	46.04
Total	\$ 23,410.31	\$ 168,298.25	\$ 257,720.00	89,421.75	65.30
Travel and Continuing Education					
Staff Travel - Local	\$ 1,948.14	\$ 12,510.09	\$ 17,000.00	4,489.91	73.59
Library In-service Training	650.00	1,549.89	12,000.00	10,450.11	12.92
Conventions & Seminars	1,235.00	22,577.11	28,000.00	5,422.89	80.63
Total	\$ 3,833.14	\$ 36,637.09	\$ 57,000.00	20,362.91	64.28

St. Tammany Parish Library-General Fund
Schedule of Expenditures
For the Eight Months Ending August 31, 2026

	<u>Current Period Actual</u>	<u>Year to Date Actual</u>	<u>Yearly Total Budget</u>	<u>Variance</u>	<u>YTD Actual to YTD Budget</u>
Public Relations/Programming					
Summer Reading Program	\$ 1,258.77	\$ 42,764.59	\$ 55,000.00	12,235.41	77.75
Summer Reading T-shirts	0.00	3,099.83	8,000.00	4,900.17	38.75
Adult Programming	3,691.86	31,424.64	39,000.00	7,575.36	80.58
Young Adult Programming	1,050.76	11,491.86	17,000.00	5,508.14	67.60
Juvenile Programming	1,261.72	3,277.90	32,500.00	29,222.10	10.09
Total	\$ 7,263.11	\$ 92,058.82	\$ 151,500.00	59,441.18	60.76
Capital Outlay-Non-Book Acq					
Landscape Additions	\$ 0.00	\$ 16,845.00	\$ 54,000.00	37,155.00	31.19
Imp Phys Plant	0.00	0.00	145,000.00	145,000.00	0.00
Vehicles	0.00	27,138.00	29,000.00	1,862.00	93.58
Office Equip, Furn & Shelving	451.56	46,976.20	63,000.00	16,023.80	74.57
PC Network	1,222.56	191,941.81	216,000.00	24,058.19	88.86
Total	\$ 1,674.12	\$ 282,901.01	\$ 507,000.00	224,098.99	55.80
Capital Outlay-Library Res. Acq.					
Adult Books	\$ 17,679.20	\$ 91,682.18	\$ 200,000.00	108,317.82	45.84
Lease/Purchase Books	0.00	11,142.60	11,142.60	0.00	100.00
Juvenile Books	15,911.69	59,310.22	105,000.00	45,689.78	56.49
Young Adults	4,129.10	16,455.39	19,000.00	2,544.61	86.61
Music Recordings	95.18	494.71	800.00	305.29	61.84
Adult Reference	7,450.01	77,258.56	111,000.00	33,741.44	69.60
Juvenile Reference	0.00	39,925.05	45,000.00	5,074.95	88.72
Periodicals	56.25	33,601.54	50,000.00	16,398.46	67.20
Audio Recordings	2,402.76	13,255.74	16,100.00	2,844.26	82.33
Video Recordings	5,709.20	25,073.01	45,000.00	19,926.99	55.72
Genealogy	414.35	1,525.64	3,000.00	1,474.36	50.85
Downloadable Media	43,320.50	348,730.89	455,000.00	106,269.11	76.64
CD/Software	0.00	33,097.94	47,021.00	13,923.06	70.39
Internet Database Subscription	0.00	220,475.53	350,500.00	130,024.47	62.90
Total	\$ 97,168.24	\$ 972,029.00	\$ 1,458,563.60	486,534.60	66.64
Capital Expenditures					
Causeway FF & E	\$ 4,767.50	\$ 24,812.57	\$ 270,000.00	245,187.43	9.19
Total	\$ 4,767.50	\$ 24,812.57	\$ 270,000.00	245,187.43	9.19

Director's Report

September 28, 2026

MAINTENANCE

The outdoor lighting was upgraded to LED lights at Pearl River Branch. Cleco donated three poles. Two of the poles were installed in the back to light outdoor concerts and other events.

The generator was installed at the Technical Services building on September 24th. Internet was out for a few hours during the installation.

CAPITAL PROJECT UPDATE

Mandeville Renovation – The Parish issued a Notice to Proceed to ECO Builders for October 12, 2026. Preparations will begin the week of October 5th, including patrons using the side entrance. The preconstruction meeting was held on September 28th.

Lacombe Replacement - RCL Architecture continues to work on the detailed plans.

Administration met with Library Interiors on September 10th to discuss the reconfiguration of the current circulation desk so that it can be moved to the new location.

Slidell Renovation – Administration met with the architect and engineers at Watermark Design Group on September 15th to discuss the electrical plans.

MARKETING AND OUTREACH

Jackie Riecke, Public Relations and Community Coordinator, Byron Holdiman, Reference Coordinator, and Jillian Boudreaux, Adult Programming Coordinator, promoted library events on 94.7 the Lake and 104.7 the Highway radio stations on September 4th.

Barbara Vidacovich, Slidell Children's Librarian, and Tracey Angerdina, Causeway Children's Librarian, attended the What We Sow Children's Block Party at the Covington Trailhead to promote Library Services on August 28th. Barbara also provided storytime at St. Margaret Mary in Slidell on September 11th.

Tracey Angerdina visited Pontchartrain Elementary School for Literacy on September 16th, Madisonville Elementary's Family Night on September 23rd, and provided storytime at Fontainebleau Children's Academy on September 14th and the St. Tammany Parenting Center on September 28th.

Sara Rebstock, Covington Reference Librarian, visited the Covington COAST location on August 27th and the Bush COAST location on September 10th for outreach.

Trevor Collings, Director, spoke at the Leadership St. Tammany Alumni Association's Leadership Revisited event on September 16th. Assistant Directors Tanya DiMaggio and Brent Geiger also attended the event.

Sarah Aucoin, Slidell Reference Librarian, visited Slidell COAST on September 14th and St. Teresa's Villa on September 22nd for outreach.

Jessica Troske, Covington Children's Librarian, provided storytime at Covington Montessori on September 25th.

Amy Strain, Folsom Manager, attended Fall Fest at Moise Park on September 26th for outreach.

Krista Reich, Covington Circulation Manager, Mariam Rizaeva, Adult Programming Assistant, Jillian Boudreaux, and Jessica Troske, provided outreach at the Boutique Spooktacular in Covington on September 25th.

Nichola Kleye, Mobile Library Branch Manager, provided 31 lobby stops from August 24th through September 28th.

PROFESSIONAL DEVELOPMENT

Jessica Troske attended the webinar, "Partnerships That Work" on August 25th.

Sarah Aucoin attended the webinars, "The Potential and Peril of Generative AI" on September 10th, "Student Success: Digital Research Skills" on September 15th, and "Intentional AI conversations at your library" on September 21st.

Jillian Boudreaux is a member of the 2027 Leadership Northshore class. She attended the Leadership Northshore Opening Retreat from September 11th to September 13th.

Tracey Angerdina attended the State Library Children's Services Roundtable on September 24th.

PROGRAMMING HIGHLIGHTS

On September 18th, the library hosted award-winning children's author and illustrator Vera Brosgol at the Slidell branch. That evening, eighty-five patrons enjoyed crafts, games, and light refreshments while they waited for Vera's presentation to begin. Vera held a captivating presentation filled with storytelling, art, and audience interaction. After the event, Vera signed autographs for attendees. Earlier that day, along with library staff, Vera gave two similar presentations for Whispering Forest Elementary to over 400 students.

The Reference department held a Job Prep Expo on September 12th, offering resume writing assistance, resources, and expert presentations to assist with career development and job seeking. The Public Relations department offered digital professional headshots to attendees. Patrons gave an overall positive rating for the event, hoping to see it again at more branches.

The Adult Programming department held Garden Fest on September 12th in partnership with the St. Tammany Master Gardeners at the Covington branch. Lectures by gardening experts were well attended, and gardening-themed children's activities were available for young gardeners.

The Friends of the Slidell Library Concert series kicked off this month with Nat and Kat Cajun String Band at the Pearl River branch on September 16th. On September 30th, Johnny Sketch and the Dirty Notes will have an outdoor concert at the Lacombe branch. In October, there will be two more concerts. Patrice Fisher and Arpa will play inside the South Slidell branch October 21st, and the Boston St. Céilí Band will play in the Slidell branch. All concerts start at 6 p.m.

CONTRACTS

Candid	Candid Ultimate Enterprise	Database for grants and funding opportunities	\$5,995.00
Daikin Applied	HVAC Service for Slidell		\$5,950.00
Library of Congress	Classification Web Subscription	Used by cataloguers to access and search the LOC's classification schedules, subject headings, and authority records	\$600.00

PUBLIC RECORDS REQUESTS

We have received no new public records request since the August meeting. One request has been closed. Two requests have been closed administratively. One is pending.

STATEMENTS OF CONCERN

We have received no new Statements of Concern since the August meeting.

August 2026 Service Statistics

Branch	Adult Books	CD	DVD	Exp Pass	ILL	Juv Bks	Mag	Pbks	Playaway	YA/Teen	Videogames	Virtual	Total Circulation	Computer Usage	Door Count	Wireless Inside	Wireless Outside
Admin/Annex	302	25	61	0	27	119	2	0	1	48	11		596				
Abita	662	16	161	2	19	494	2	0	1	42	0		1,399	137	1,087	117	161
Bush	194	20	116	0	4	249	4	0	0	17	0		604	90	633	66	96
Causeway	2344	124	897	0	47	3902	52	0	1	164	6		7,537	517	5,761	956	783
Covington	4213	264	2783	3	35	6360	67	118	17	418	79		14,357	1,093	8,432	2757	1071
Folsom	423	43	491	1	10	588	110	0	0	32	1		1,699	171	1,341	116	164
Lacombe	271	17	132	2	6	390	0	6	2	20	8		854	253	1,088	116	148
Lee Road	318	11	231	2	4	470	1	1	0	15	5		1,058	50	754	53	142
Madisonville	1547	109	630	3	32	3721	19	0	2	182	18		6,263	545	5,354	1078	436
Mandeville	3247	206	963	4	29	4973	66	5	17	305	3		9,818	933	6,489	727	464
Mobile	421	1	7	0	0	8	2	0	1	0	0		440				
Pearl River	446	5	202	0	28	272	4	18	1	7	0		983	259	1,113	143	197
Slidell	4640	270	1603	2	49	5438	293	147	10	528	93		13,073	2,055	14,632	1733	2199
South Slidell	917	53	465	5	15	1150	14	7	0	100	25		2,751	1,395	5,452	982	1096
Virtual ¹				37								40191	40,228				
Total	19945	1164	8742	61	305	28134	636	302	53	1878	249	40191	101,660	7,498	52,136	8,844	6,957

1 - Virtual stats include Check Out Louisiana Museum Passes, Overdrive, Tumblebooks, 3M Cloud Library, Rbdigital, Hoopla

CD=CompactDisc; DVD=DigitalVersatileDisc; ILL=InterLibraryLoan; Mag=Magazines

Ppks=Paperbacks; YA=Young Adult

Patrons Registered: 840

Number of Program: 103

Program Attendance: 3583

Items Catalogued/Processed

Children's 734

Teen 93

Adult 1007

Total 1834

YTD January-August 2026 Service Statistics

Branch	Adult Books	CD	DVD	Exp Pass	ILL	Juv Bks	Mag	Pbks	Playaway	YA/Teen	Videogames	Virtual	Total Circulation	Computer Usage	Door Count	Wireless Inside	Wireless Outside
Admin/Annex	2499	376	530	0	182	818	2	2	7	2929	17		7,362	0	0	0	0
Abita	4695	233	1147	3	131	3945	17		2	229	21		10,423	837	9,335	733	1,204
Bush	1395	103	1529	0	23	1730	31			50	2		4,863	528	4,026	333	650
Causeway	16079	824	5221	0	287	23793	324		8	1230	50		47,816	3,534	40,239	5,699	5,554
Covington	27936	1628	13720	9	176	37430	682	745	27	2371	309		85,033	6,990	57,847	14,813	6,437
Folsom	3000	180	2396	7	49	3495	408			173	14		9,722	1,491	9,520	761	993
Lacombe	2032	172	941	8	33	3356	11	90	9	177	29		6,858	1,701	8,913	868	915
Lee Road	2490	109	1319	4	29	3433	46	31		66	9		7,536	291	5,481	353	961
Madisonville	10474	621	3826	9	276	21834	205		14	1163	75		38,497	3,253	38,960	6,935	2,779
Mandeville	21589	1332	6174	11	264	32267	580	43	61	1828	34		64,183	6,240	45,432	5,196	3,325
Mobile	3482	7	35	0	1	20	10		1	1			3,557	0	0	0	0
Pearl River	3073	79	1217	0	150	2189	88	313	2	81	15		7,207	1,596	9,236	818	1,395
Slidell	30509	1773	8894	10	296	34409	1050	1167	58	3497	534		82,197	12,921	104,960	10,942	16,138
South Slidell	5820	263	3180	5	133	7919	58	49	2	853	74		18,356	9,168	35,976	6,827	8,382
Virtual ¹				156								310879	311,035	0	0	0	0
Total	135,073	7,700	50,129	222	2,030	176,638	3,512	2,440	191	14,648	1,183	310,879	704,645	48,550	369,925	54,278	48,733

1 - Virtual stats include Check Out Louisiana Museum Passes, Overdrive, Tumblebooks, 3M Cloud Library, Rbdigital, Hoopla

CD=CompactDisc; DVD=DigitalVersatileDisc; ILL=InterLibraryLoan; Mag=Magazines

Pbks=Paperbacks; YA=Young Adult

Patrons Registered: 6660



St. Tammany Parish Library Board of Control

Resolution No. 26-028

Fiscal Year 2026 Operational Budget – Fall Budget Amendment – Adoption Resolution

September 28th, 2026

SPONSOR: Mr. Branton

WHEREAS, the St. Tammany Parish Library Board of Control has been presented with the Fall Amendment for the Operational Budget for the 2026 fiscal year; and

WHEREAS, notice of that Fall Budget Amendment for the Operational Budget was announced by publication of the September 28, 2026 Meeting Agenda; and

WHEREAS, the Board of Control has considered the proposed Fall Budget Amendment, and has heard and considered public comment on the proposed budget amendment; and

WHEREAS, the Board of Control has determined that the proposed Fall Budget Amendment accurately represents the amount of money necessary for improving, maintaining, and operating the St. Tammany Parish Library for the 2026 fiscal year;

NOW THEREFORE BE IT RESOLVED that the Board of Control of the St. Tammany Parish Library hereby approves and adopts the Fall Budget Amendment, as proposed, and attached hereto, and hereby declares the total amount of the budget as reported, to be necessary for the operation, support, improvement, and maintenance of the Library for the fiscal year 2026.

THIS RESOLUTION HAVING BEEN SUBMITTED TO A VOTE, THE VOTE THEREON WAS AS FOLLOWS:

Moved for adoption by _____ and seconded by _____,

ADMINISTRATIVE OFFICE

1112 WEST 21ST AVENUE COVINGTON, LA 70433
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MANDVILLE (985) 626-4293

BUSH (985) 886-3588

LACOMBE (985) 882-7858

PEARL RIVER (985) 863-5518

CAUSEWAY (985) 626-9779

LEE RD (985) 893-6284

SLIDELL (985) 646-6470

COVINGTON (985) 893-6280

MADISONVILLE (985) 845-4819

SOUTH SLIDELL (985) 781-0099



Discover what's inside 

YEAS:

NAYS:

ABSENT:

ABSTAIN:

AND THIS RESOLUTION WAS DECLARED DULY ADOPTED ON THIS DAY, THE 28th DAY OF SEPTEMBER 2026, AT A REGULAR MEETING OF THE ST. TAMMANY PARISH LIBRARY BOARD OF CONTROL, A QUORUM OF THE MEMBERSHIP BEING PRESENT.

Charles Branton, Board President

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Budget Amendment Summary
St. Tammany Parish Library
Fiscal Year: 2026
Amendment No.: 2
Date: September 28, 2026

Purpose:

This amendment reflects adjustments necessary to align budgeted amounts with current operational needs and revenues.

Summary of Changes:

Revenue:

Increase – Ad Valorem (Account #405): \$312142

Adjusted to actual FY 2026 receipts, with any remaining collections budgeted conservatively.

Decrease – State Revenue Sharing (Account #410): -\$43656

Adjusted to actual FY 2026 receipts.

Increase – Grants (Account #417): \$3162

Adjusted to reflect revenue from the GIS Mapping Exchange Grant.

Decrease – Interest Income (Account #420): -\$12000

Adjusted to projected year-end revenue based on recent interest earnings.

Increase – Donations (Account #425): \$17200

Adjusted to reflect projected donations for capital and programming purposes.

Increase – Miscellaneous Income (Account #430): \$24466

Adjusted primarily to reflect reimbursement of prior-year data line expenses.

Decrease – Summer Reading T-shirt Sales (Account #450): -\$1546

Adjusted to actual FY 2026 revenue.

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Expense:

Increase – Health Trust (Account #514): \$52400

Adjusted to projected year-end expenditures based on year-to-date costs.

Decrease – Workers' Compensation/Unemployment Claims (Account #515): -\$8500

Adjusted to projected year-end expenditures based on remaining FY 2026 payments.

Decrease – Promotional Productions (Account #608): -\$2000

Reduced based on projected needs for the remainder of FY 2026.

Decrease – Patron Cards (Account #615): -\$511

Adjusted to actual FY 2026 expenditures following completion of planned purchases.

Increase – Electricity (Account #621): \$15280

Adjusted to projected year-end expenditures based on current monthly averages and year-over-year costs.

Increase – Gas (Account #622): \$500

Adjusted to projected year-end expenditures.

Increase – Voice Line (Regular Phone Service) (Account #626): \$5200

Adjusted to reflect added lines, cellular protection services, and upgraded branch wireless service.

Decrease – Data (Account #627): -\$6200

Adjusted to projected year-end expenditures based on lower annual costs.

Increase– Equipment Lease (Account #636): \$1500

Increased to support equipment leases needed for system-wide maintenance; corresponding funds are reallocated from Account #673.

Decrease – Vehicle Lease (Account #638): -\$2750

Reduced based on projected needs for the remainder of FY 2026.

Increase– Grounds/Lawn Maintenance (Account #643): \$2100

Adjusted to projected year-end expenditures for routine maintenance.

Increase – Network Utility Software (Account #661): \$3600

Adjusted to reflect Intune and Entra implementation costs.

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Increase – (OCLC) Cost (Account #662): \$1250

Adjusted to actual FY 2026 expenditures for OCLC and related cataloging resources.

Increase – Physical Plant (Account #671): \$15000

Increased to support projected facility-related costs associated with capital projects.

Decrease – Electrical (Account #673): -\$1500

Reduced to reallocate expenditures more appropriately to Equipment Lease (Account #636).

Increase – Pest Control (Account #675): \$1100

Adjusted to projected year-end expenditures.

Increase – Termite Contracts (Account #676): \$100

Adjusted to projected year-end expenditures.

Increase – Financial (Account #683): \$7000

Adjusted to reflect increased audit costs and projected financial service fees for the remainder of FY 2026.

Increase – Security (Account #686): \$17750

Adjusted to projected year-end expenditures for security services at Board meetings and library locations.

Decrease – Movers (Account #688): -\$10000

Reduced based on projected needs associated with completion timeline of the Mandeville renovation.

Decrease – Library Property Insurance (Account #692): -\$46263

Adjusted to actual FY 2026 expenditures following a rate decrease.

Increase – Flood Insurance (Account #694): \$2329

Adjusted to actual FY 2026 expenditures.

Increase – Vehicle Insurance (Account #696): \$538

Adjusted to actual FY 2026 expenditures.

Increase – General Liability Insurance (Account #699): \$3853

Adjusted to actual FY 2026 expenditures.

Decrease – Programming Supplies (Account #705): -\$750

Reduced based on projected needs for the remainder of FY 2026.

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MADISONVILLE (985) 845-4819

SOUTH SLIDELL (985) 781-0099



Decrease – Library In-service Training (Account #712): -\$5200

Adjusted to projected FY 2026 in-service training costs.

Decrease – Conventions/Seminars (Account #714): -\$4000

Reduced based on projected needs for the remainder of FY 2026.

Decrease – Summer Reading T-shirts (Account #725): -\$1546

Adjusted to correspond with the revised revenue projection in Account #450.

Increase – Adult Programming (Account #726): \$10000

Increased to support projected makerspace and programming costs.

Increase – LEH / GIS Grant (Account #729): \$3162

Adjusted to reflect expenditures associated with the GIS Mapping Exchange Grant revenue in Account #417.

Decrease – Vehicles (Account #815): -\$1800

Adjusted to actual FY 2026 expenditures.

Increase – Office Equipment/Furniture & Shelving (Account #820): \$10000

Increased to reflect furniture expenditures associated with projected donation revenue in Account #425.

Decrease – PC Network (Account #834): -\$5000

Adjusted to projected year-end expenditures based on anticipated purchases.

Decrease – Adult Books (Account #851): -\$25000

Reduced based on anticipated purchasing needs and available collection space.

Increase – Young Adult (Account #855): \$5000

Increased to support additional purchases of young adult materials and video game titles.

Decrease – Adult Reference (Account #861): -\$6000

Reduced based on projected needs for the remainder of FY 2026.

Decrease – Periodicals (Account #872): -\$11000

Reduced to reflect the reclassification of digital magazine costs to Downloadable Media.

Increase – Audio Recordings (Account #883): \$5000

Increased to support additional Findaway purchases for adult and youth collections.

ADMINISTRATIVE OFFICE

1112 WEST 21ST AVENUE COVINGTON, LA 70433

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FOLSOM (985) 796-9728

MANDVILLE (985) 626-4293

BUSH (985) 886-3588

LACOMBE (985) 882-7858

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Increase – Downloadable Media (Account #891): \$15000

Adjusted to reflect increased demand for downloadable materials

Decrease – CDROM/Software (Account #892): -\$10000

Adjusted to projected year-end expenditures based on anticipated software costs.

Increase – Internet Database Subscriptions (Account #893): \$1000

Adjusted to projected year-end expenditures for MyHeritage.t

Effect on Budget:

Net increase in revenue of \$299,768 from \$13,318,920 to \$13,618,689

Net increase in expenditures of \$30,642 from \$13,587,959.04 to \$13,618,601.04

Net increase in projected savings of \$269,126 from (\$269,039.04) to \$86.96

Certification:

These adjustments are presented for approval and, if adopted, will be incorporated into the official budget records.



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2026 FALL BUDGET AMENDMENT

5/18/2026			2023 Budget Actual	2024 Budget Actual	2025 Budget Actual	2026 Budget Original	2026 Budget Spring Amend	Amendment	2026 Budget Fall Amend
REVENUE									
	405	Ad Valorem Taxes (received after deductions)	\$ 11,823,150.00	\$ 12,474,892.00	\$ 13,193,662.56	\$ 12,745,031.00	\$ 12,745,031.00	\$ 312,142.00	\$ 13,057,173.00
	410	State Revenue Sharing	\$ 258,515.00	\$ 264,302.00	\$ 269,568.00	\$ 268,884.00	\$ 268,884.00	\$ (43,656.00)	\$ 225,228.00
	415	Fines/Fees	\$ 75,471.00	\$ 96,265.00	\$ 104,520.03	\$ 106,500.00	\$ 106,500.00	\$ -	\$ 106,500.00
	416	LA Library Grant - ARPA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	417	Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,162.00	\$ 3,162.00
	418	LEH Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	420	Interest Income	\$ 185,806.00	\$ 198,221.00	\$ 173,942.98	\$ 184,370.00	\$ 184,370.00	\$ (12,000.00)	\$ 172,370.00
	425	Donations	\$ 61,166.00	\$ 23,776.00	\$ 50,162.90	\$ 12,016.00	\$ 12,016.00	\$ 17,200.00	\$ 29,216.00
	428	FEMA Income	\$ -	\$ -	\$ 16,125.92	\$ -	\$ -	\$ -	\$ -
	430	Miscellaneous Income	\$ -	\$ 4,899.00	\$ 1,271.21	\$ -	\$ -	\$ 24,466.00	\$ 24,466.00
	450	Summer Reading T-shirt Sales	\$ 2,119.00	\$ 1,410.00	\$ 1,292.24	\$ 2,120.00	\$ 2,120.00	\$ (1,546.00)	\$ 574.00
		TOTAL REVENUE	\$ 12,406,227.10	\$ 13,063,763.31	\$ 13,810,545.84	\$ 13,318,920.00	\$ 13,318,920.00	\$ 299,768.00	\$ 13,618,689.00
EXPENDITURES									
LIBRARY ADMINISTRATION									
		PERSONNEL SALARIES							
	503	Library Salaries	\$ 5,263,285.57	\$ 5,500,854.22	\$ 5,777,524.80	\$ 6,090,000.00	\$ 6,090,000.00	\$ -	\$ 6,090,000.00
		TOTAL	\$ 5,263,285.57	\$ 5,500,854.22	\$ 5,777,524.80	\$ 6,090,000.00	\$ 6,090,000.00	\$ -	\$ 6,090,000.00
EMPLOYEE BENEFITS									
	511	FICA/Medicare Tax	\$ 119,802.99	\$ 121,201.92	\$ 130,842.52	\$ 134,000.00	\$ 134,000.00	\$ -	\$ 134,000.00
	512	Retirement Contributions	\$ 512,866.56	\$ 541,992.08	\$ 542,621.55	\$ 577,480.00	\$ 577,480.00	\$ -	\$ 577,480.00
	513	Health Insurance/Insurance	\$ 380,065.68	\$ 314,454.71	\$ 300,816.36	\$ 390,000.00	\$ 390,000.00	\$ -	\$ 390,000.00
	514	Health Trust	\$ 1,395,030.65	\$ 1,089,089.98	\$ 1,371,773.77	\$ 1,197,000.00	\$ 1,197,000.00	\$ 52,400.00	\$ 1,249,400.00
	515	Workers' Compensation/Unemployment Claims	\$ 14,901.40	\$ 21,625.36	\$ 22,440.82	\$ 26,000.00	\$ 26,000.00	\$ (8,500.00)	\$ 17,500.00
	516	Employee Miscellaneous	\$ 600.60	\$ 877.18	\$ 712.15	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
		TOTAL	\$ 2,423,267.88	\$ 2,089,241.23	\$ 2,369,207.17	\$ 2,325,480.00	\$ 2,325,480.00	\$ 43,900.00	\$ 2,369,380.00
OPERATING SERVICES									
	601	Publication of Legal Notices	\$ 15,505.20	\$ 5,846.27	\$ 8,456.70	\$ 11,500.00	\$ 11,500.00	\$ -	\$ 11,500.00
	603	Membership Dues	\$ 7,499.65	\$ 5,987.57	\$ 5,552.25	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 6,000.00
	604	Advertising	\$ 31,480.57	\$ 23,267.44	\$ 49,037.75	\$ 33,000.00	\$ 28,000.00	\$ -	\$ 28,000.00
	607	Signage	\$ 642.10	\$ 1,066.38	\$ 1,678.22	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
	608	Promotional Production	\$ 14,898.97	\$ 14,941.12	\$ 21,581.22	\$ 20,000.00	\$ 20,000.00	\$ (2,000.00)	\$ 18,000.00
		TOTAL	\$ 70,026.49	\$ 51,108.78	\$ 86,306.14	\$ 72,500.00	\$ 67,500.00	\$ (2,000.00)	\$ 138,000.00
		PRINTING, DUPLICATING & BINDING							
	611	Printing	\$ 12,786.17	\$ 12,886.49	\$ 14,611.01	\$ 15,500.00	\$ 15,500.00	\$ -	\$ 15,500.00
	613	Book Binding	\$ 2,544.95	\$ 4,437.40	\$ 4,205.05	\$ 5,000.00	\$ -	\$ -	\$ -
	615	Patron Cards	\$ 4,959.70	\$ 4,693.52	\$ 4,804.78	\$ 5,000.00	\$ 5,000.00	\$ (511.00)	\$ 4,489.00
		TOTAL	\$ 20,290.82	\$ 22,017.41	\$ 23,620.84	\$ 25,500.00	\$ 20,500.00	\$ (511.00)	\$ 19,989.00
		UTILITIES							
	621	Electricity	\$ 284,245.50	\$ 260,506.47	\$ 314,232.81	\$ 293,220.00	\$ 313,220.00	\$ 15,280.00	\$ 328,500.00
	622	Gas	\$ 2,299.09	\$ 2,258.38	\$ 2,310.42	\$ 3,250.00	\$ 3,250.00	\$ 500.00	\$ 3,750.00
	623	Water	\$ 46,073.45	\$ 42,332.04	\$ 42,470.83	\$ 43,000.00	\$ 43,000.00	\$ -	\$ 43,000.00
		TOTAL	\$ 332,618.04	\$ 305,096.89	\$ 359,014.06	\$ 339,470.00	\$ 359,470.00	\$ 15,780.00	\$ 375,250.00
		COMMUNICATIONS							
	625	Postage	\$ 14,459.39	\$ 14,289.76	\$ 10,451.57	\$ 20,000.00	\$ 16,000.00	\$ -	\$ 16,000.00
	626	Voice Line (Regular Phone Service)	\$ 77,627.21	\$ 61,430.89	\$ 53,436.76	\$ 52,080.00	\$ 52,080.00	\$ 5,200.00	\$ 57,280.00
	627	Data Line (Internet-Network)	\$ 41,470.26	\$ 30,323.34	\$ 30,914.30	\$ 31,000.00	\$ 31,000.00	\$ (6,200.00)	\$ 24,800.00
	630	Courier/Shipping	\$ 515.35	\$ 234.15	\$ 205.38	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
		TOTAL	\$ 134,072.21	\$ 106,278.14	\$ 95,008.01	\$ 104,080.00	\$ 100,080.00	\$ (1,000.00)	\$ 99,080.00

		LEASE EXPENSE							
	634	Building	\$ 318,045.64	\$ 319,043.98	\$ 341,268.78	\$ 343,000.00	\$ 343,000.00	\$ -	\$ 343,000.00
	636	Equipment	\$ 4,970.03	\$ 2,742.31	\$ 5,872.93	\$ 6,000.00	\$ 6,000.00	\$ 1,500.00	\$ 7,500.00
	638	Vehicle	\$ 2,647.96	\$ -	\$ -	\$ 2,750.00	\$ 2,750.00	\$ (2,750.00)	\$ -
		TOTAL	\$ 325,663.63	\$ 321,786.29	\$ 347,141.71	\$ 351,750.00	\$ 351,750.00	\$ (1,250.00)	\$ 350,500.00
		MAINTENANCE OF PROPERTY & EQUIP.							
	641	Custodial & Janitorial	\$ 212,056.10	\$ 213,598.44	\$ 215,016.33	\$ 220,000.00	\$ 220,000.00	\$ -	\$ 220,000.00
	643	Grounds/Lawn Maintenance	\$ 84,861.00	\$ 79,983.07	\$ 85,723.50	\$ 88,000.00	\$ 88,000.00	\$ 2,100.00	\$ 90,100.00
	645	Maintenance supplies	\$ 9,972.57	\$ 8,638.32	\$ 12,746.42	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
	652	Fuel and lube	\$ 32,787.02	\$ 25,759.97	\$ 24,689.87	\$ 33,000.00	\$ 33,000.00	\$ -	\$ 33,000.00
	654	Vehicle repairs	\$ 14,567.55	\$ 9,719.70	\$ 11,982.28	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
	658	Small Tools & Supplies	\$ 2,988.96	\$ 2,793.53	\$ 2,715.85	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00
	660	Office machine and equip. repair	\$ 504.92	\$ 718.52	\$ 443.51	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
	661	Network Utility Software	\$ 155,507.60	\$ 156,299.73	\$ 101,073.39	\$ 144,250.00	\$ 144,250.00	\$ 3,600.00	\$ 147,850.00
	662	Solinet (OCLC) Cost	\$ 30,649.09	\$ 31,820.27	\$ 32,408.90	\$ 33,000.00	\$ 31,961.00	\$ 1,250.00	\$ 33,211.00
	663	Polaris Maintenance	\$ 53,635.61	\$ 54,914.33	\$ 54,999.06	\$ 60,000.00	\$ 62,458.44	\$ -	\$ 62,458.44
	664	P C Network maintenance and repair	\$ 5,875.00	\$ 9,533.80	\$ 9,474.53	\$ 11,500.00	\$ 11,500.00	\$ -	\$ 11,500.00
	669	Disaster Recovery Costs	\$ -	\$ 35,708.64	\$ 14,766.60	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
		TOTAL	\$ 603,405.42	\$ 629,488.32	\$ 566,040.24	\$ 623,750.00	\$ 625,169.44	\$ 6,950.00	\$ 632,119.44
		MAINTENANCE SERVICES (Buildings)							
	671	Physical Plant	\$ 176,994.78	\$ 139,939.63	\$ 209,274.84	\$ 160,000.00	\$ 160,000.00	\$ 15,000.00	\$ 175,000.00
	672	Plumbing, Heating, & Air Conditioning	\$ 66,494.36	\$ 65,834.29	\$ 77,498.28	\$ 91,500.00	\$ 91,500.00	\$ -	\$ 91,500.00
	673	Electrical	\$ 16,998.60	\$ 12,789.32	\$ 8,083.37	\$ 10,000.00	\$ 10,000.00	\$ (1,500.00)	\$ 8,500.00
	674	Sanitation	\$ 10,415.68	\$ 11,999.75	\$ 7,192.43	\$ 12,000.00	\$ 14,000.00	\$ -	\$ 14,000.00
	675	Pest Control	\$ 7,190.00	\$ 7,500.00	\$ 8,709.00	\$ 7,550.00	\$ 7,550.00	\$ 1,100.00	\$ 8,650.00
	676	Termite Contracts	\$ 2,915.00	\$ 2,945.00	\$ 3,625.00	\$ 3,000.00	\$ 3,000.00	\$ 100.00	\$ 3,100.00
	678	Carpet Cleaning	\$ 17,590.00	\$ 17,565.00	\$ 17,990.00	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00
		TOTAL	\$ 298,598.42	\$ 258,572.99	\$ 332,372.92	\$ 304,050.00	\$ 306,050.00	\$ 14,700.00	\$ 320,750.00
		Professional Services							
	680	Payroll Service Fees	\$ 37,555.26	\$ 39,688.95	\$ 34,910.29	\$ 39,600.00	\$ 39,600.00	\$ -	\$ 39,600.00
	682	Legal	\$ 11,869.20	\$ -	\$ 139.50	\$ -	\$ -	\$ -	\$ -
	683	Financial	\$ 50,811.44	\$ 48,317.90	\$ 44,062.67	\$ 51,000.00	\$ 51,000.00	\$ 7,000.00	\$ 58,000.00
	684	Architectural	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	685	Consultants	\$ 89,998.23	\$ 66,595.62	\$ 60,748.24	\$ 60,000.00	\$ 80,000.00	\$ -	\$ 80,000.00
	686	Security	\$ 13,766.82	\$ 7,108.68	\$ 51,859.69	\$ 30,000.00	\$ 40,000.00	\$ 17,750.00	\$ 57,750.00
	687	Web Design Consultant	\$ 89,789.97	\$ 87,893.52	\$ 92,669.49	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00
	688	Movers	\$ 15,437.66	\$ 16,000.00	\$ 12,627.11	\$ 60,000.00	\$ 10,000.00	\$ (10,000.00)	\$ -
	689	Proposals (Ballot)	\$ -	\$ -	\$ 18,020.34	\$ -	\$ -	\$ -	\$ -
		TOTAL	\$ 309,228.58	\$ 265,604.67	\$ 315,037.33	\$ 340,600.00	\$ 320,600.00	\$ 14,750.00	\$ 335,350.00
		INSURANCE & CLAIMS							
	692	Library Property	\$ 145,499.86	\$ 199,811.83	\$ 188,228.44	\$ 200,000.00	\$ 200,000.00	\$ (46,263.00)	\$ 153,737.00
	694	Flood insurance	\$ 25,916.00	\$ 29,563.00	\$ 33,497.00	\$ 34,000.00	\$ 34,000.00	\$ 2,329.00	\$ 36,329.00
	696	Vehicle Insurance	\$ 31,275.36	\$ 38,460.00	\$ 45,796.00	\$ 45,716.00	\$ 54,122.00	\$ 538.00	\$ 54,660.00
	698	LBOC Liability	\$ 1,940.00	\$ 4,607.33	\$ 4,574.00	\$ 4,676.00	\$ 4,574.00	\$ -	\$ 4,574.00
	699	Gen Liability	\$ 25,100.64	\$ 25,678.00	\$ 26,738.00	\$ 26,880.00	\$ 26,880.00	\$ 3,853.00	\$ 30,733.00
		TOTAL	\$ 229,731.86	\$ 298,120.16	\$ 298,833.44	\$ 311,272.00	\$ 319,576.00	\$ (39,543.00)	\$ 280,033.00
MATERIALS AND SUPPLIES									
		OPERATING SUPPLIES							
	701	Office Supplies	\$ 32,995.28	\$ 32,460.34	\$ 32,486.04	\$ 33,000.00	\$ 38,000.00	\$ -	\$ 38,000.00
	702	Bank Service Charges	\$ 15,568.17	\$ 17,114.58	\$ 17,084.39	\$ 17,200.00	\$ 20,000.00	\$ -	\$ 20,000.00
	703	Book Preparation Supplies	\$ 46,688.48	\$ 46,999.33	\$ 47,468.49	\$ 51,000.00	\$ 46,000.00	\$ -	\$ 46,000.00
	704	Computer/Printer Supplies	\$ 78,742.54	\$ 85,274.36	\$ 113,890.87	\$ 127,000.00	\$ 142,000.00	\$ -	\$ 142,000.00
	705	Programming Supplies	\$ 8,387.55	\$ 9,455.39	\$ 11,177.31	\$ 11,720.00	\$ 11,720.00	\$ (750.00)	\$ 10,970.00
		TOTAL	\$ 182,382.02	\$ 191,304.00	\$ 222,107.10	\$ 239,920.00	\$ 257,720.00	\$ (750.00)	\$ 256,970.00

		TRAVEL & CONTINUING EDUCATION							
	710	Mileage Reimbursement	\$ 19,509.56	\$ 21,862.81	\$ 28,252.84	\$ 22,000.00	\$ 17,000.00	\$ -	\$ 17,000.00
	712	Library In-service Training	\$ 8,981.49	\$ 4,982.30	\$ 10,312.82	\$ 12,000.00	\$ 12,000.00	\$ (5,200.00)	\$ 6,800.00
	714	Conventions/Seminars	\$ 33,944.72	\$ 19,706.04	\$ 26,349.49	\$ 35,000.00	\$ 28,000.00	\$ (4,000.00)	\$ 24,000.00
		TOTAL	\$ 62,435.77	\$ 46,551.15	\$ 64,915.15	\$ 69,000.00	\$ 57,000.00	\$ (9,200.00)	\$ 47,800.00
		PUBLIC RELATIONS/PROGRAMMING							
	724	Summer Reading Program	\$ 44,955.26	\$ 44,402.02	\$ 49,898.89	\$ 55,000.00	\$ 55,000.00	\$ -	\$ 55,000.00
	725	Summer Reading T-shirts	\$ 6,575.59	\$ 6,290.63	\$ 8,350.00	\$ 8,000.00	\$ 8,000.00	\$ (1,546.00)	\$ 6,454.00
	726	Adult Programming	\$ 38,832.18	\$ 35,812.40	\$ 43,423.41	\$ 39,000.00	\$ 39,000.00	\$ 10,000.00	\$ 49,000.00
	727	Young Adult Programming	\$ 14,994.21	\$ 14,888.50	\$ 16,769.49	\$ 17,000.00	\$ 17,000.00	\$ -	\$ 17,000.00
	728	Juvenile Programming	\$ 19,998.10	\$ 12,473.61	\$ 21,940.50	\$ 32,500.00	\$ 32,500.00	\$ -	\$ 32,500.00
	729	LEH / GIS Grant	\$ 1,800.00	\$ -	\$ -	\$ -	\$ -	\$ 3,162.00	\$ 3,162.00
		TOTAL	\$ 127,155.34	\$ 113,867.16	\$ 140,382.29	\$ 151,500.00	\$ 151,500.00	\$ 11,616.00	\$ 163,116.00
CAPITAL OUTLAY									
		NON-BOOK ACQUISITIONS							
	805	Landscaping Additions	\$ 33,572.29	\$ 63,452.06	\$ 51,728.95	\$ 46,000.00	\$ 54,000.00		\$ 54,000.00
	810	Improvements to Physical Plant	\$ 65,986.50	\$ 106,889.73	\$ 99,068.00	\$ 90,000.00	\$ 145,000.00	\$ -	\$ 145,000.00
	815	Vehicles	\$ 61,475.54	\$ 42,632.37	\$ 44,083.00	\$ 75,000.00	\$ 29,000.00	\$ (1,800.00)	\$ 27,200.00
	820	Office Equipment/Furniture & Shelving	\$ 89,836.78	\$ 55,673.10	\$ 50,409.68	\$ 53,000.00	\$ 63,000.00	\$ 10,000.00	\$ 73,000.00
	825	Telephones and Telephone System	\$ -	\$ 11,896.97	\$ -	\$ -	\$ -	\$ -	\$ -
	831	Leasehold Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	833	ARPA Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	834	PC Network	\$ 164,278.65	\$ 162,102.66	\$ 148,862.38	\$ 200,000.00	\$ 216,000.00	\$ (5,000.00)	\$ 211,000.00
	840	Integrated Library Automation Sys.	\$ 11,229.91	\$ 6,726.02	\$ 8,329.60	\$ 16,000.00	\$ -	\$ -	\$ -
	841	Cameras	\$ 2,140.00	\$ 5,958.00	\$ 773.91	\$ 3,000.00	\$ -	\$ -	\$ -
	842	Audio/Visual Equipment	\$ -	\$ 102,849.90	\$ 27,628.00	\$ -	\$ -	\$ -	\$ -
		TOTAL	\$ 428,519.67	\$ 558,180.81	\$ 430,883.52	\$ 483,000.00	\$ 507,000.00	\$ 3,200.00	\$ 510,200.00
		LIBRARY RESOURCE ACQUISITIONS							
	851	Adult Books	\$ 220,913.46	\$ 204,785.67	\$ 211,586.84	\$ 205,000.00	\$ 200,000.00	\$ (25,000.00)	\$ 175,000.00
	852	Lease/Purchase Books	\$ 18,203.89	\$ 10,966.20	\$ 10,966.20	\$ 11,400.00	\$ 11,142.60	\$ -	\$ 11,142.60
	853	Juvenile Books	\$ 98,074.59	\$ 104,999.40	\$ 107,587.07	\$ 105,000.00	\$ 105,000.00	\$ -	\$ 105,000.00
	855	Young Adult	\$ 13,206.60	\$ 14,504.18	\$ 13,007.62	\$ 15,000.00	\$ 19,000.00	\$ 5,000.00	\$ 24,000.00
	858	Music Recordings	\$ 2,356.69	\$ 2,411.19	\$ 2,241.79	\$ 2,000.00	\$ 800.00	\$ -	\$ 800.00
	861	Adult Reference	\$ 110,390.92	\$ 110,632.40	\$ 114,810.16	\$ 111,000.00	\$ 111,000.00	\$ (6,000.00)	\$ 105,000.00
	863	Juvenile Reference	\$ 44,314.69	\$ 44,720.57	\$ 42,458.52	\$ 45,000.00	\$ 45,000.00	\$ -	\$ 45,000.00
	872	Periodicals	\$ 48,892.36	\$ 49,425.37	\$ 48,281.27	\$ 50,000.00	\$ 50,000.00	\$ (11,000.00)	\$ 39,000.00
	883	Audio Recordings (Books)	\$ 12,098.64	\$ 9,871.58	\$ 13,759.51	\$ 16,100.00	\$ 16,100.00	\$ 5,000.00	\$ 21,100.00
	885	Video Recordings	\$ 62,285.35	\$ 56,244.78	\$ 56,958.96	\$ 54,000.00	\$ 45,000.00	\$ -	\$ 45,000.00
	886	Genealogy	\$ 4,999.65	\$ 6,944.89	\$ 6,455.56	\$ 7,000.00	\$ 3,000.00	\$ -	\$ 3,000.00
	887	Digital Microfilm	\$ 5,867.00	\$ 2,500.00	\$ 2,493.00	\$ 2,500.00	\$ -	\$ -	\$ -
	891	Electronic /Downloadable Media	\$ 440,068.42	\$ 419,688.21	\$ 466,092.14	\$ 450,000.00	\$ 455,000.00	\$ 15,000.00	\$ 470,000.00
	892	CDROM/Software	\$ 64,893.40	\$ 61,841.42	\$ 51,444.53	\$ 65,000.00	\$ 47,021.00	\$ (10,000.00)	\$ 37,021.00
	893	Internet Database Subscriptions	\$ 324,585.51	\$ 310,127.42	\$ 316,418.72	\$ 348,000.00	\$ 350,500.00	\$ 1,000.00	\$ 351,500.00
		TOTAL	\$ 1,471,151.17	\$ 1,409,663.28	\$ 1,464,561.89	\$ 1,487,000.00	\$ 1,458,563.60	\$ (26,000.00)	\$ 1,432,563.60
		LONG-TERM CAPITAL EXPENDITURES							
	906	Capital Send to Parish	\$ -	\$ -	\$ 416,903.00	\$ -	\$ -	\$ -	\$ -
	895	Outreach FF & E	\$ -	\$ 15,966.26	\$ -	\$ -	\$ -	\$ -	\$ -
	896	Outreach Vehicle	\$ -	\$ 120,393.00	\$ 64,966.50	\$ -	\$ -	\$ -	\$ -
	897	Outreach Opening Day Collection	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	898	Causeway / Mandeville FF & E	\$ -	\$ 130,000.00	\$ -	\$ 270,000.00	\$ 270,000.00	\$ -	\$ 270,000.00
	899	Covington FF&E and Acoustic work	\$ -	\$ 48,263.70	\$ -	\$ -	\$ -	\$ -	\$ -
		Total	\$ -	\$ 374,600.71	\$ 481,869.50	\$ 270,000.00	\$ 270,000.00	\$ -	\$ 270,000.00
									\$ -
		TOTAL EXPENDITURES	\$ 12,281,832.89	\$ 12,542,336.21	\$ 13,374,826.11	\$ 13,588,872.00	\$ 13,587,959.04	\$ 30,642.00	\$ 13,618,601.04
									\$ -
		SAVINGS / (EXCESS EXPENDITURES)	\$ 124,394.21	\$ 521,427.10	\$ 435,719.73	\$ (269,952.00)	\$ (269,039.04)	\$ 269,126.00	\$ 86.96

Dedications				
Prior Years' Operating Revenue (Savings) audited	\$	6,475,835.00		
Dedications	Original	2026 Spring Amend	Amendment	2026 Fall Amend Amend
Dedicated for Operational Reserves	\$ 2,500,000.00	\$ 2,500,000.00		\$ 2,500,000.00
Dedicated for Disaster / Emergency Funds	\$ 1,475,000.00	\$ 1,475,000.00		\$ 1,475,000.00
Dedicated for Mandeville Furniture	\$ 270,000.00	\$ 340,000.00		\$ 340,000.00
Dedicated for Slidell Furniture	\$ 700,000.00	\$ 700,000.00		\$ 700,000.00
Dedication for Lacombe FF&E	\$ 250,000.00	\$ 269,000.00	\$ 16,000.00	\$ 285,000.00
Reserved to pay 4th Quarter accrued payroll liabilities	\$ 283,483.00	\$ 250,000.00		\$ 250,000.00
Reserved to pay Health Claims from runout	\$ 249,919.00	\$ 250,000.00		\$ 250,000.00
Dedication to Capital Contingency	\$ 675,000.00	\$ 675,000.00		\$ 675,000.00
Total Dedicated or Reserved		\$ 6,459,000.00	\$ 16,000.00	\$ 6,475,000.00
Unassigned Savings				\$ 835.00

Total Current Assets	\$	19,513,479.08
Total Current Liabilities	\$	884,179.72
Total Current Fund Balance	\$	18,629,299.36
Beginning Fund Balance 1/1/2026	\$	18,681,202.00
Estimated Ending Fund Balance 12/31/2026	\$	18,681,288.96



St. Tammany Parish Library Board of Control

Resolution No. 26-029

Resolution to Approve 2027 Health Insurance and Reinsurance Policy Selection

September 28th, 2026

SPONSOR: Mr. Branton

WHEREAS, the St. Tammany Parish Library provides health insurance benefits for eligible employees; and

WHEREAS, Leon Golemi of BCA Benefit Consultants and Administrators, Inc. has reviewed the available health insurance and reinsurance options for 2027 and presented his recommendation to the Board of Control;

NOW THEREFORE BE IT RESOLVED by the St. Tammany Parish Library Board of Control that the health insurance and reinsurance policy selections for 2027 are hereby approved as recommended by BCA Benefit Consultants and Administrators, Inc. and presented to the Board.

BE IT FURTHER RESOLVED that the Library Director is authorized to take such administrative actions as may be necessary to implement the approved selections.

THIS RESOLUTION HAVING BEEN SUBMITTED TO A VOTE, THE VOTE THEREON WAS AS FOLLOWS:

Moved for adoption by _____ and seconded by _____,

ADMINISTRATIVE OFFICE

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COVINGTON (985) 893-6280

MADISONVILLE (985) 845-4819

SOUTH SLIDELL (985) 781-0099



Discover what's inside 

YEAS:

NAYS:

ABSENT:

ABSTAIN:

AND THIS RESOLUTION WAS DECLARED DULY ADOPTED ON THIS DAY, THE 28th DAY OF SEPTEMBER 2026, AT A REGULAR MEETING OF THE ST. TAMMANY PARISH LIBRARY BOARD OF CONTROL, A QUORUM OF THE MEMBERSHIP BEING PRESENT.

Charles Branton, Board President

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Stop-loss Reinsurance

St. Tammany Parish Library

Group Health Plan	Renewal		Option A		Option B	
	2026	2027	2027	2027	2027	2027
Reinsurance Carrier	Gerber Life	Gerber Life	Gerber Life	Gerber Life	US Fire Ins. Co.	US Fire Ins. Co.
TPA	UMR	UMR	UMR	UMR	UMR	UMR
Network	United Healthcare	United Healthcare	United Healthcare	United Healthcare	United Healthcare	United Healthcare
Specific Contract Basis	12/15 Medical & Rx	12/15 Medical & Rx	12/15 Medical & Rx	12/15 Medical & Rx	12/15 Medical & Rx	12/15 Medical & Rx
Aggregate Contract Basis	12/12 Medical & Rx	12/12 Medical & Rx	12/12 Medical & Rx	12/12 Medical & Rx	12/12 Medical & Rx	12/12 Medical & Rx
Specific Stop Loss Deductible	\$50,000	\$50,000	\$60,000	\$60,000	\$60,000	\$60,000
Unlimited Benefit						
<u>Employee Number</u>						
Single	85	85	85	85	85	85
Family	<u>22</u>	<u>22</u>	<u>22</u>	<u>22</u>	<u>22</u>	<u>22</u>
TOTAL EE's	107	107	107	107	107	107
<u>Specific Premium</u>						
Single	\$ 213.23	\$ 262.97	\$ 256.27	\$ 316.61	\$ 316.61	\$ 316.61
Family	\$ 587.26	\$ 757.87	\$ 742.64	\$ 885.68	\$ 885.68	\$ 885.68
<u>Aggregate Premium PEPM</u>	\$ 9.81	\$ 11.61	\$ 15.33	\$ 12.43	\$ 12.43	\$ 12.43
Aggregate Premium includes Terminal Liability						
<u>Administration Fee PEPM - UMR</u>	\$ 59.30	\$ 59.30	\$ 59.30	\$ 59.30	\$ 59.30	\$ 59.30
<u>Annual Fixed Costs</u>	\$ 461,268.00	\$ 559,355.00	\$ 553,277.00	\$ 648,863.00	\$ 648,863.00	\$ 648,863.00
<u>Aggregate Factors (Health Trust acct.)</u>						
Single	\$ 617.44	\$ 782.93	\$ 944.49	\$ 1,037.11	\$ 1,037.11	\$ 1,037.11
Family	\$ 1,667.25	\$ 2,157.85	\$ 2,603.17	\$ 2,613.82	\$ 2,613.82	\$ 2,613.82
<u>Annual Aggregate Exposure</u>	\$ 1,069,943.00	\$ 1,368,261.00	\$ 1,650,617.00	\$ 1,747,910.00	\$ 1,747,910.00	\$ 1,747,910.00



St. Tammany Parish Library

Group Health Plan	2020	2021	2022	2023	2024	2025	2026	2027
Reinsurance Carrier	American Nat.	American Nat.	American Nat	Companion Lf	Zurich	Zurich	Gerber	Gerber
TPA	UMR	UMR	UMR	UMR	UMR	UMR	UMR	UMR
Network	UHC	UHC	UHC	UHC	UHC	UHC	UHC	UHC
Specific Contract Basis	12/15	12/15	12/15	12/15	12/15	12/15	12/15	12/15
Aggregate Contract Basis	12/12	12/12	12/12	12/12	12/12	12/12	12/12	12/12
Specific Deductible	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Unlimited Benefit								
Employee Number*								
Single	85	85	85	85	85	85	84	84
Family	<u>22</u>	<u>22</u>	<u>22</u>	<u>22</u>	<u>22</u>	<u>22</u>	<u>22</u>	<u>22</u>
TOTAL EE's	107	107	107	107	107	107	107	107
Specific Premium								
Single	\$ 272.09	\$ 268.45	\$ 263.45	\$ 217.53	\$ 196.39	\$ 188.59	\$ 213.23	\$ 262.97
Family	\$ 734.06	\$ 745.48	\$ 740.48	\$ 637.50	\$ 578.60	\$ 523.58	\$ 587.26	\$ 757.87
Agg Premium PEPM	\$ 11.66	\$ 11.68	\$ 11.68	\$ 7.06	\$ 9.26	\$ 15.80	\$ 9.81	\$ 11.61
Agg Premium w/ Terminal Liability								
Admin Fee PEPM - UMR	\$ 54.16	\$ 54.76	\$ 55.06	\$ 57.69	\$ 56.50	\$ 58.41	\$ 59.30	\$ 59.30
Annual Fixed Costs	\$ 555,839.00	\$ 555,935.00	\$ 549,900.00	\$ 473,319.00	\$ 535,385.00	\$ 425,873.00	\$ 461,268.00	\$ 559,355.00
Agg Factors								
Single	\$ 633.39	\$ 614.61	\$ 629.89	\$ 674.32	\$ 695.33	\$ 739.38	\$ 617.44	\$ 782.93
Family	\$ 1,588.94	\$ 1,586.17	\$ 1,645.65	\$ 1,771.12	\$ 1,840.50	\$ 1,883.73	\$ 1,667.25	\$ 2,157.85
Annual Agg Exposure	\$ 1,065,538.00	\$ 1,045,651.00	\$ 1,076,940.00	\$ 1,155,382.00	\$ 1,071,744.00	\$ 1,251,472.00	\$ 1,069,943.00	\$ 1,368,261.00

* Adjusted to 2026 count



St. Tammany Parish Library Board of Control

Resolution No. 26-030

Resolution to Evaluate Community Input Form Decisions Concerning Certain Library Materials September 28, 2026

SPONSOR: Mr. Baham

WHEREAS, the St. Tammany Parish Library provides a Community Input Form process through which members of the community may submit concerns regarding the placement of library materials; and

WHEREAS, Community Input Forms were submitted concerning certain library materials, and Library staff completed administrative review of those materials; and

WHEREAS, following that review, Library staff determined that the materials identified in Exhibit A should remain as reflected in the administrative decisions shown thereon; and

WHEREAS, the Board of Control has scheduled those administrative decisions for evaluation and consideration; and

WHEREAS, the Community Input Form process is distinct from the Statement of Concern and appeal process established by Section 407 of the St. Tammany Parish Library Rules and Regulations;

NOW THEREFORE BE IT RESOLVED that the St. Tammany Parish Library Board of Control shall evaluate the Community Input Form decisions concerning the materials identified in Exhibit A; and

BE IT FURTHER RESOLVED that following public comment, the Board shall vote on each title individually and may affirm, modify, or postpone consideration of the prior administrative decision; and

BE IT FURTHER RESOLVED that the list of titles subject to this Resolution is attached hereto as Exhibit A and incorporated herein by reference as if fully set forth, and the action of the Board for each respective title is reflected thereon.

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THIS RESOLUTION HAVING BEEN SUBMITTED TO A VOTE, THE VOTE THEREON WAS AS FOLLOWS:

Moved for adoption by _____ and seconded by _____,

YEAS:

NAYS:

ABSENT:

ABSTAIN:

AND THIS RESOLUTION WAS DECLARED DULY ADOPTED ON THIS DAY, THE 28th DAY OF SEPTEMBER 2026, AT A REGULAR MEETING OF THE ST. TAMMANY PARISH LIBRARY BOARD OF CONTROL, A QUORUM OF THE MEMBERSHIP BEING PRESENT.

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St. Tammany Parish Library Board of Control

**EXHIBIT A
To Resolution No. 26-030**

COMMUNITY INPUT FORM DECISIONS FOR BOARD EVALUATION

September 28, 2026

1. Who Has What? All about girls bodies and boys bodies

Administrative Decision: REMAIN IN ADULT NON-FICTION

☐ Affirm ☐ Modify ☐ Postpone

2. Bunk 9's Guide to Growing Up

Administrative Decision: REMAIN IN ADULT NON-FICTION

☐ Affirm ☐ Modify ☐ Postpone

3. It's So Amazing

Administrative Decision: REMAIN IN ADULT NON-FICTION

☐ Affirm ☐ Modify ☐ Postpone

4. It's Not the Stork

Administrative Decision: REMAIN IN ADULT NON-FICTION

☐ Affirm ☐ Modify ☐ Postpone

5. She-Hulk 2: Jen of Hearts

Administrative Decision: REMAIN IN GRAPHIC NOVEL RESTRICTED

☐ Affirm ☐ Modify ☐ Postpone

6. Insectopolis

Administrative Decision: REMAIN IN GRAPHIC NOVEL RESTRICTED

☐ Affirm ☐ Modify ☐ Postpone

7. Spinning

Administrative Decision: REMAIN IN GRAPHIC NOVEL RESTRICTED

☐ Affirm ☐ Modify ☐ Postpone

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